

**TECHNOLOGY ADVISORY COMMITTEE
MEETING MINUTES**

Date: February 10, 2020 Time: 2:30 p.m. – 4:00 p.m.

Location: BECON

Address: 6600 West Nova Drive, Fort Lauderdale FL

Phone - (754) 321-0870 meeting number 75100 (To mute, press *6)

In attendance: Beth Anne Carr, Dale Bondanza, Denise Vajanc, Daryl Diamond, Julio Gonzalez, Mark O’Loughlin, Maximo Rosario, Naveed Syed, Olayemi Awofadeju, Robert Sanders, Janice Johnson, Stephanie Marsh, Carolyn Krohn, Rick Reese, Sasha Azouth, Sean Hershkowitz, Stephanie Bustillo, Vince Vinueza, Vincent Newman (phone), Zak Barbarosh, Rekishia Moore-Redding (phone), Jeff Stanley (phone), Jacquie Lascombe (phone), Andrew Dolberg (phone), Ed HineLine (phone), Amanee Tyson, Richard Baum, John Perez (phone), Major Pannu, Chuck Griffin, Kathy Brooks

1. **Meeting minutes** from Dec. 9th and January 13th have been approved.
2. **Business before the committee:**
 - a. **Draft Charge** – what Mr. Dunn (CIO) would like from TAC is to a) advise in regard to the IT portfolio of projects, priorities, and implementation, b) promulgate digital learning practices throughout the district, and c) play a tactical role in high-value IT procurements.
 - i. The purpose of the Technology Advisory Committee is to provide intellectual and practical insight, pursuant to BCPS Policy 5306, to the administration on the implementation of the technology services. TAC will provide recommendations to the Chief Information Officer.
 - ii. Discussion on the various meeting agenda items and whether they were in chronological order or if they should be done in a logical fashion (i.e., we are now in the budget cycle so which meeting should we tackle first to be within this cycle and not after the fact).
 - iii. There are still a few Learning Management Systems being used: Canvas, Desire 2 Learn, and Educator (virtual school)
 - iv. How do these changes affect the other digital committees’ work: Digital Project Team meeting and IT/Academics meeting?
 - v. TAC is an advisory committee to the Board and has representatives of them whereas the other committees do not.
 - vi. RFP committees – can they include people outside of the School Board who sit on TAC? Can people outside of the School Board who sit on TAC see the results of the RFPs?
 - vii. Need to ask Procurement whether or not vendors can demonstrate their product to TAC as part of the procurement process.
 - viii. Anytime a new product is being proposed or a change to an existing product, the analysis and the expected ROI should be made available to TAC so that not only is the selected product is discussed, but the analysis that determined an item should not be selected is also discussed.
 - b. **WAN Presentation from Board walk around** – The network is not one specific device, but made up of many layers to deliver to employees. There is the Wide Area Network, School Switching and Routing, and Wireless Access Points. We want to deliver the Internet like a utility. Presentation included performance and challenges, as the District is below some of the standards. The wireless

technologies are now 5 years old and we need to update and refresh. The second layer that we are paying attention to is for improving resiliency through a ring that provides another path for traffic if a line goes down. We are leasing the fiber through a long time contract. Looking for Board approval in March 2020. There is a huge piece of this that is security related and both Mr. Katz and Mr. Dunn are both over the governance of the project.

- c. **Maximo ask to the Board** – tabled until next month
- d. **TAC presentation on policies (5306.1) and by-laws** – The policy defines the committee membership and has not been updated in over 10 years. Goal is to ensure that TAC’s voting membership represents the stakeholders that the District serves in as high a ratio as possible. Increase ability to meet quorum given the many schedules that have to align to convene meetings.

3. Upcoming Board Items

- a. Jan – Electronic Surplus (Harmoni/PWS) - POSTPONED until March
- b. Feb – MS Agreement (Vince)
- c. March – Pinnacle, Naviance, Blackboard/ParentLink (Procurement), Apple
- d. HW/SW/Support, Additional AV ITB vendors for Scoreboard/Marquees/Sound Systems
- e. SPOE Enhancements – Video and remote door access (Teresa – RFP)
- f. Telecomm – split into 4 (Landlines, Cell, Cabling, Networking) (Vince - RFP)