

## AUDIT COMMITTEE MEETING

Thursday, August 3, 2023

9:45 a.m. – KCW - 1<sup>st</sup> Floor Board Room

### AGENDA

#### NEW BUSINESS

1. Pledge of Allegiance (9:45)
2. Roll Call (9:46)
3. Approval of the Agenda for the August 3, 2023 Audit Committee Meeting (9:46-9:50)
4. Chief Auditor Administrative Matters (9:50-9:55)
5. Public Speakers – Non-Agenda Items (9:55-10:00)
6. Approval of the Minutes for the June 22, 2023 Audit Committee Meeting (10:00-10:05)
7. Report of the Audit Committee Nominating Committee (10:05-10:06)
8. Election of the Audit Committee Chair and Vice Chair (10:06-10:15)
9. Audit Committee Chair Comments (10:15-10:20)
10. MSL – Required Communications Under Government Audit Standards (10:20 -10:35)
11. MSL & OCA – Internal Controls Discussion (10:35-10:55)
12. RSM – Behavioral Threat Assessment Policy and Procedure Audit (10:55 – 11:25)
13. OCA – Applitrack Audit Report (11:25-11:40)
14. OCA – Internal Funds Audit of Business Support Center Report (11:40-11:55)
15. OCA – Internal Funds Audit of Athletics & Student Services Report (11:55-12:10)
16. OCA – Property & Inventory Report of Select Locations (12:10-12:15)  
(Office of Superintendent, Board Office, Building Department)
17. Audit Committee Motions – Responses / Follow – Up (12:15-12:30)
  - Motion 1a – Audit-062323-01
  - Motion 1b – Audit-062323-02
  - Motion 2 – Audit-062323-03
  - Motion 3a – Audit-062323-04
  - Motion 3b – Audit-062323-05
18. PWS - Policy 3202 – Disposal of Surplus and/or Obsolete Property Discussion (12:30-12:45)
  - Procurement & Warehousing Services
  - Office of the Chief Auditor
19. OCA – Chief Auditor Report (12:45-12:50)

20. Audit Committee Bylaws – General Discussion (12:50-1:05)

- Recent Audit Committee – Approved Bylaws
- Recent School Board – Approved Bylaws

21. Audit Committee Member Comments (1:05-1:14)

22. Adjournment (1:15)

*This agenda and the above reports/documents are available on the Office of the Chief Auditor's website. The documents can be accessed on-line at [www.browardschools.com/audit](http://www.browardschools.com/audit) by selecting Audit Committee Meetings and then the applicable year and meeting date.*

Public participation will be accepted on all meeting agenda items. Reserved on this meeting agenda is designated time to provide an opportunity for public speakers to address the Audit Committee regarding topics on the agenda.

Any person may present comments by attending the KC Wright Administration Building's Board Room at 600 Southeast Third Avenue, Fort Lauderdale, FL 33301.

Upon arrival at the Board Room, the speaker should complete the sign in sheet for public speakers at the start of the meeting with their name, address, the name of any organization that they are associated with, and the subject of their discussion. The District's Chief Auditor will evaluate the subject of their discussion and place them prior to the agenda item pertaining to the subject of their discussion or place them in the public speaker's section of the meeting. The person will speak for a maximum of 3 minutes per agenda item. Each speaker may speak for a maximum of 6 minutes in total. The Chair may reduce each individual speaker's time limit or set the maximum time available for all speakers.

Lastly, Audit Committee members and District staff will not engage in dialogue with the speakers. No action shall be taken on a speaker's topic unless otherwise indicated on the agenda.

Please contact our office for assistance or additional information at (754) 321-2400 – Office of the Chief Auditor.

### **UPCOMING AUDIT COMMITTEE MEETINGS**

- September 7, 2023 – 9:30 AM
- October 12, 2023 – 9:30 AM
- November 16, 2023 – 9:30 AM
- January 25, 2024 – 9:30 AM
- February 29, 2024 – 9:30 AM
- April 11, 2024 – 9:30 AM
- May 16, 2024 – 9:30 AM
- June 20, 2024 – 9:30 AM