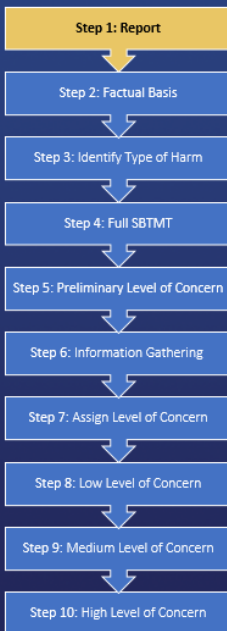


Imminent Threat

Call 911 or Activate Mobile Panic System

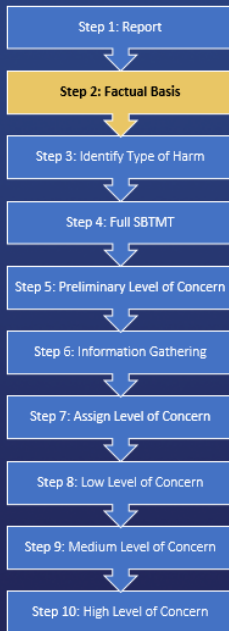
An imminent threat exists when a situation, including the person's prohibited objective behavior, poses a clear and immediate threat of serious violence toward self and/or others that requires containment and immediate action to protect identified or identifiable target(s).



Step 1

Concerns are reported to Chair (or Vice Chair if Chair is absent).

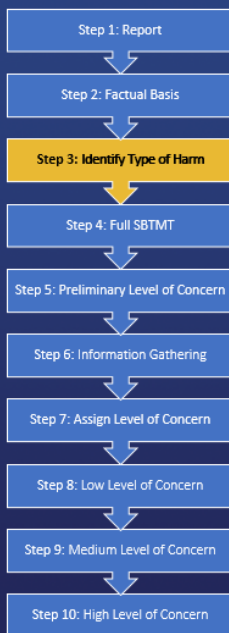
- School employees, volunteers and service providers are encouraged to immediately report any threat or concerning behavior that may present a threat to the community, school or self.
- Provide for multiple avenues for reporting.
- If an imminent threat to life or physical safety exist, school personnel must immediately report the matter to law enforcement.



Step 2

Chair determines if report has factual basis.

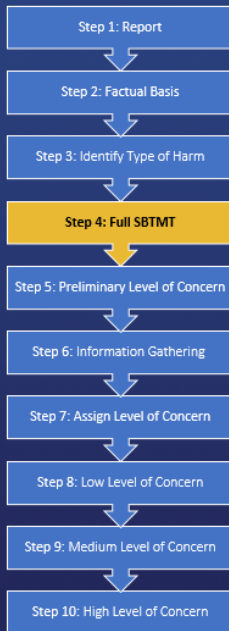
- Chair documents receipt of concerning behavior/threat with “Intake and Case Disposition Form” (Form A).
- During initial assessment, Chair interviews student of concern in every case and documents results on Form A. (If student or parent refuses interview, document refusal on Form A.)
 - If no factual basis, case closed as Unfounded within one school day of receiving report.
 - Decision reviewed by Principal within two school days of closure, and DTMC within two school days of Principal’s review.
 - If factual basis exists or not enough info to summarily close report, continue to Step 3.



Step 3

Chair determines type of harm.

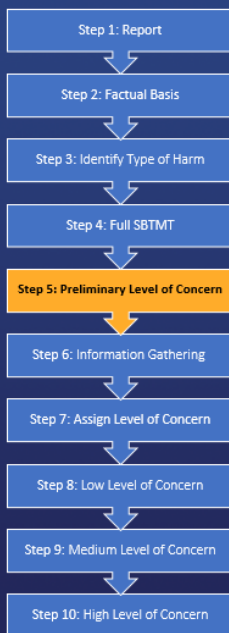
- If self-harm with no potential risk of harm to others, Chair immediately refers to appropriate person to conduct a self harm evaluation and close.
- Decision reviewed by Principal within two school days of closure, and DTMC within two school days of Principal’s review.
- If self-harm includes a potential risk of harm toward another person, or the matter is solely a risk of harm toward another person, Chair evaluates the concerning behavior to determine if referral to full SBTMT or summary disposition at this stage is appropriate.



Step 4

Chair determines whether to refer to full SBTMT.

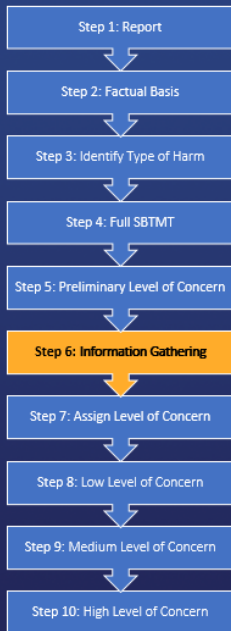
- If no referral, close as Low Concern without SSMP.
 - May refer to services- document
 - Must document reasons for not referring to full SBTMT on “Intake and Case Disposition Form”
 - Decision reviewed by Principal within two school days of closure, and DTMC within two school days of Principal’s review.
- If matter appears to constitute concerning behavior or threat of harm toward another person that warrants review by the SBTMT, Chair refers to SBTMT.



Step 5

SBTMT assigns a preliminary level of concern.

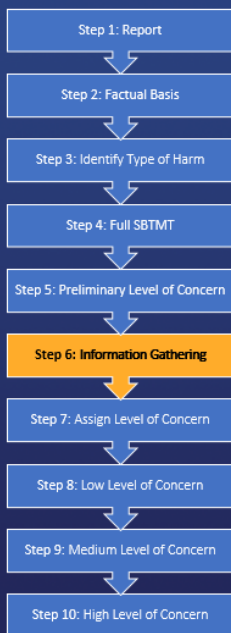
- SBTMT convenes no later than next school day after the Chair received the report of concerning behavior.
- Chair determines whether SBTMT has personal knowledge of student of concern, or identifies instructional or administrative employee who does.
- SBTMT conducts initial assessment to assign preliminary level of concern.
 - For interim low level, SBTMT may implement interim SSMP.
 - For interim medium and high level, SBTMT must implement interim SSMP.



Step 6

SBTMT begins formal assessment.

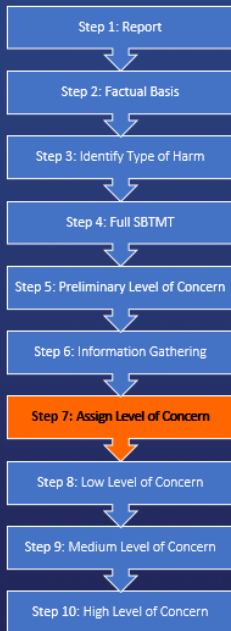
- SBTMT obtains and reviews background information from school records, law enforcement records, and mental health providers, as available. Review of social media postings.
- Interviews conducted with student of concern (Form B), parent/guardian (Form C), witnesses (Form D), and target of threat (Form D).
 - For preliminary Medium and High Levels of Concern, a credentialed mental health professional may complete mental health interview forms of the student of concern (Form G), as well as the parent or guardian (Form F).
- Teacher or staff questionnaires (Form E).



Step 6, Continued

SBTMT begins formal assessment.

Information regarding threat factors, concerning behaviors, and protective factors should be analyzed in the context of the student of concern's baseline behavior, age and social/emotional development to determine credibility and seriousness of the threat.

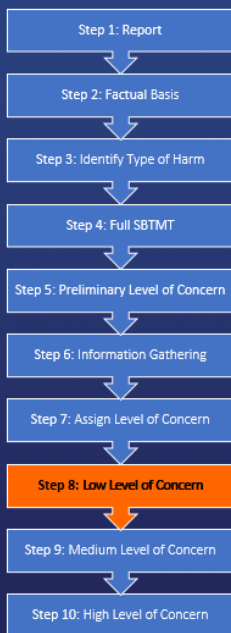


Step 7

SBTMT decides whether Unfounded or if level of concern exists.

The SBTMT shall meet as soon as possible after it has acquired all necessary information (No later than two (2) school days after initial meeting).

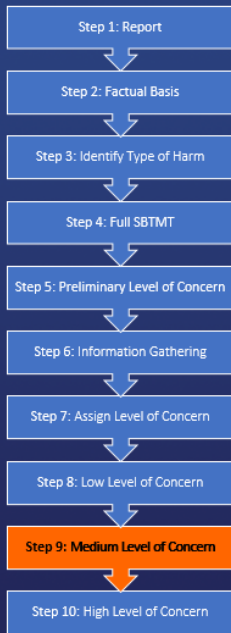
- If threat never occurred, or did not rise to level of threat, close as Unfounded.
 - Decision reviewed by Principal within two school days of closure, and DTMC within two school days of Principal’s review.
- If Low, Medium or High Level of Concern, move to Step 8.



Step 8

SBTMT determines Level of Concern.

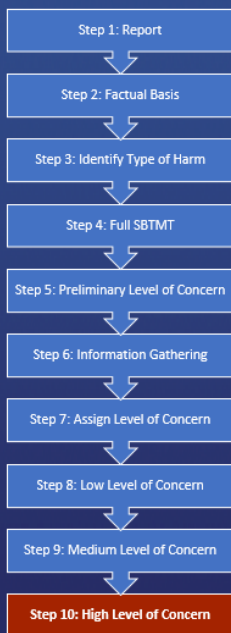
- If Low Level of Concern:
 - May refer for services without SSMP.
 - May implement SSMP, to be monitored by SBTMT for minimum of 90 days.
 - Decision reviewed by Principal within two school days of closure, and DTMC within two school days of Principal’s review.
- If Medium Level of Concern, move to Step 9.
- If High Level of Concern, move to Step 10.



Step 9

Medium Level of Concern- develop SSMP, and possible referral to DTMT.

- SBTMT shall develop SSMP.
 - Document SSMP on Form H.
 - SSMP must include a monitoring timeline.
 - Medium level of concern SSMP monitored for minimum of 180 days.
- DTMT may refer Medium Levels of Concern to the DTMT for evaluation.
 - DTMT must convene within 2 school days of receipt.
 - DTMT may refer the case back to the SBTMT to monitor SSMP.
 - DTMT may support case in conjunction with SBTMT.
- If no referral to DTMT, or DTMT refers to SBTMT, SBTMT monitors SSMP.
 - SSMP monitored for a minimum of 180 days by SBTMT.
 - After decision to close, reviewed by Principal within two school days of closure, and DTMC within two school days of Principal’s review.



Step 10

High Level of Concern- develop SSMP, and always reviewed by DTMT.

- SBTMT shall develop SSMP.
 - Document SSMP on Form H.
 - SSMP must include a monitoring timeline.
 - High level of concern SSMP monitored for minimum of 1 year.
- DTMT must convene within 2 school days.
- DTMT may support case in conjunction with SBTMT.
 - DTMT and SBTMT monitor SSMP for a minimum of one year.
 - After decision to close made by SBTMT, reviewed by Principal within two school days of closure, and DTMC within two school days of Principal’s review.
- DTMT may refer case back to the SBTMT.
 - SBTMT monitors SSMP for a minimum of one year.
 - After decision to close, reviewed by Principal within two school days of closure, and DTMC within two school days of Principal’s review.