

**Pembroke Lakes Elementary
School-Level Parent and Family Engagement Plan (PFEP)
2024-2025**

Mission Statement

The mission of Pembroke Lakes Elementary is to create a collaborative and critical-thinking environment, driven by technology and communication, in order to prepare our students for success in tomorrow's world.

Engagement of Parents and Families

Pembroke Lakes Elementary will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Parents will be invited and encouraged to become active members of the School Advisory Council (SAC). At the SAC meetings parents will be provided information regarding the school's Title 1 allocation (inclusive of professional development and parent involvement allotments). Parents will be allowed to provide input in the development and decision-making process of all Title 1 activities related to the school. An annual evaluation will be conducted using surveys completed by parents, staff and students. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

Coordination and Integration

Pembroke Lakes Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C (Migrant); Title I, Part D (Neglected, Delinquent and At-Risk Youth); Title II (Effective Instruction/Professional Development); Title III (ELL/ESOL) and Title IX, Part A (McKinney-Vento Homeless)[Section 1116(e)(4)].

Count	Program	Coordination
1	Individuals With Disabilities Act (IDEA)	Supplemental instructional support provided by the school

		will be discussed with the parents during the development of the students IEP.
2	Special program for students with Intellectual Disabilities	Special Program teachers will conduct at least 2 parent-teacher conferences annually in addition to their annual IEP meeting.
3	Title 1	Parent meetings and/or workshops will be held to enhance their child's education.

Annual Parent Meeting

Pembroke Lakes Elementary will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Annual Title 1 Open House	Friday before school starts	https://www.aecf.org/blog/parental-involvement-is-key-to-student-success-research-shows?gad=1&gclid=EAlaI QobChMIzdaK-KXfgQMV6CmtBh1x wNvE AAYAiAAEgltifD BwE	Sign in sheets

Flexible Parent Meetings

Pembroke Lakes Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Pembroke Lakes Elementary will schedule meetings to be held at various times during the day or evening to better accommodate parents. Our school will hold an Open House for parents at each grade level to inform them and the school's participation in the Title 1 program and encourage parents to be involved with reviewing and revising the schools' Title 1 Plan. Teachers will hold conferences in person or via Microsoft Teams, individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of interventions that teachers are using to assist the child in reading achievement goals where applicable. Parents will be asked to engage in discussion of how they can support these efforts. The school will offer parents a special workshop each year to provide an explanation of statewide assessment systems, standards and other accountability measures. Also, the school will host several academic literacy hybrid model meetings.

Building Capacity

Pembroke Lakes Elementary will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
		Parental Involvement in Your Child's Education - The Annie E. Casey Foundation (aecf.org)	
Biz Town	District Assigned Date	Career Awareness	BIZ Citizen's guide
Boosterthon	January	Anti-Bullying	Participation
Family Reading Night	October	Family bonding and reading development	Attendance
Family Science Night	March	Scientific Process	Attendance
Field Day	December	Gross Motor Development	Completed Tasks
Field Trips	Sept-May	Real-World Connections	Participation
McDonald's Night	Sept.-May	Community Service	Attendance

Publix Math Night	Sept.-May	Real world math connections	Attendance
Movie Night	February	Family Bonding	Attendance
Musical Enrichment	December & May	Musical & Dance Performances	Attendance
Parent Curriculum Night	January	Curriculum information and training	Attendance
Playground Party	September & April	Family Bonding	Attendance
Special Olympics	Aug-May	Gross Motor Development	Attendance & Participation Award
Story Book Character Parade	October	Identifying Character Traits	Participation
Student Leadership	Sept-May	Community Service	Participation
Talent Show	May	Musical and dance performances	Attendance
Turkey Dressing Night	November	Family Bonding & Creative Development	Art Projects Displayed in hallways
Turkey Trot	November	Physical Fitness	Successful Completion

Staff Training

Pembroke Lakes Elementary will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Progress Monitoring Communication	August-May	https://www.aecf.org/blog/parental-involvement-is-key-to-student-success-research-shows?gad=1&gclid=EA1alQobChMIzdaK-KXfgQMV6CmtBh1x_wNvEAAAYAiAAEgItifD_BwE	Monitor Student Progress
Simplified language used routinely when discussing curriculum, standards, assessment	August-May	https://www.aecf.org/blog/parental-involvement-is-key-to-student-success-research-shows?gad=1&gclid=EA1alQobChMIzdaK-KXfgQMV6CmtBh1x_wNvEAAAYAiAAEgItifD_BwE	Improve student achievement & strengthen home/school connection

Schoolwide Behavior Program	August-May	https://www.aecf.org/blog/parental-involvement-is-key-to-student-success-research-shows?gad=1&gclid=EAlaQobChMIzdaK-KXfgOMV6CmtBh1x_wNvEAAYAjAAEgltiD_BwE	Positive Behavior/ Expectation to improve
Response to Intervention (RTI) meetings	August-May	https://www.aecf.org/blog/parental-involvement-is-key-to-student-success-research-shows?gad=1&gclid=EAlaQobChMIzdaK-KXfgOMV6CmtBh1x_wNvEAAYAjAAEgltiD_BwE	Student achievement Monitor Student Progress

Other Activities

Pembroke Lakes Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

School website updated with up-to-date activities being held at school, as well as important dates to remember.

The use of text messaging, parent links, parent emails to encourage participation in school events.

Communication

Pembroke Lakes Elementary will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the*

school makes the plan available to the local education agency [Section 1116(c)(5)].

Pembroke Lakes Elementary will provide information about the Title 1 programs and they will be provided in a timely manner using various methods of communication (newsletter, website, parent links, text message alerts). Information about Title 1 programs, academic progress, Florida Standards, Grade Level expectation and forms of academic assessments will be shared with parents during Open House/Title 1 Annual Information Meeting, parent conferences, and any time a parent request such information. Classroom teachers will explain and discuss the school's curriculum and the various types of assessments used to measure student progress during Open House. Title 1 teacher and administration will explain Title 1 programs and opportunities at the Title 1 Annual Public Meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the Annual Public Meeting.

Accessibility

Pembroke Lakes Elementary will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

- Websites
- Newsletters
- Flyers (Translated- when possible)
- Literacy Night (Including Bi-lingual presentations) Marquee
- Parent Link calls, emails and texts
- Flexible Event Times

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 02/27/2024 and will be in effect during the 2024-2025 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2024.



Signature of Principal

2/27/24

Date



SAC Chairperson

2/27/24

Date