

**RIVERLAND ELEMENTARY SCHOOL**  
**World Languages Magnet**  
**Title I School**

*School Advisory Council*  
*November 29, 2023, at 3:00 PM*  
*Media Center*

**Chairperson – Mrs. Smith**  
**Secretary – Miss Carty**

**Welcome & Introductions**

**Proposed Meeting Dates and Times**

<b>October 25, 2023 @ 3:00 PM</b>	<b>February 21, 2024 @ 3:00 PM</b>
<b>November 29, 2023 @ 3:00 PM</b>	<b>*March 27, 2024 @ 3:00 PM</b>
<b>*December 20, 2023 @ 5:00 PM</b>	<b>April 24, 2024 @ 3:00 PM</b>
<b>January 24, 2024 @ 3:00 PM</b>	<b>May 22, 2024 @ 3:00 PM</b>

**2024-2025 Title I Parent and Family Engagement Plan (PFEP)**

- Input from our parents and community members is encouraged and needed.
- The completed version will be shared at the upcoming meeting.

**2024-2025 Title I Parent-School Compact**

- Input from our parents and community members is encouraged and needed.
- The completed version reviewed and shared.

**2024-2025 School Improvement Plan (SIP)**

- Input from our parents and community members is encouraged and needed.
- A revised version will be shared at the upcoming meeting.

**2023-2024 Title I Accountability Funds**

- School Accountability Funds available \$10,033.24

**Principal's Report**

**School Environmental Safety Incident Reporting (SESIR)**

- There was one SESIR incident, simple battery, in October 2023.
- No SESIR Incidents to report for the month on November 2023.

**School Advisory Council (SAC)**

- Introduction and purpose
- SAC By-Laws

**School Advisory Forum (SAF)**

- Members are needed.
- SAF By-Laws

**Old Business/Upcoming Events/ Plan**

- Next SAC meeting will be held on December 20, 2023, at 5:00 PM in the cafeteria.

# Riverland Elementary School

## **SAC Minutes**

**Date: November 29, 2023**

**Time: 3:00 PM**

**Place: Media Center**

## **Attendance:**

**Mr. Oslay Gil, Principal**

**Mrs. Quana Smith, Chairperson**

**Miss Tiqua Carty, Secretary**

**Miss Trinecia Archie, Parent**

**Miss Taquetrice Archie, Parent**

**Mr. Steven Davis, Non-instructional**

**Mrs. Utokia Terry, SAF Designee**

**Mr. Randolph Munoz, Community Representative**

**Ms. Anicee Lawrie, Teacher**

**Mrs. Johana Ramirez, ESOL Parent**

**Mr. Pat Taylor, BTU Steward**

**Mrs. Olivia Grettel, Parent**

## **Call to Order:**

A meeting of the Riverland Elementary School Advisory Council was held in the media center on date November 29, 2023, at 3:00 PM.

Mrs. Quana Smith called the meeting to order at 3:00 PM. Ms. Anicee Lawrie will record minutes for this meeting.

## **Minutes:**

After reviewing the previous meeting's minutes, Miss Trinecia Archie motions to approve the minutes of May 24, 2022, meeting as is. No adjustments necessary currently.

Ms. Anicee Lawrie seconds the motion to approve the minutes from the May 24<sup>th</sup> meeting.

Mrs. Quana Smith motions to approve the minutes from the October 25<sup>th</sup>, 2023, meeting. Mr. Steven Davis seconds the motion to approve the October minutes.

## **Old Business:**

1. Mrs. Smith introduces and welcomes all members and community stakeholders to our November School Advisory Council Meeting.

2. Mrs. Smith distributes a current copy of the 2024-2025 Title I Parent and family Engagement Plan (PFEP) to all members and community stakeholders for their review. Mrs. Smith encourages input from all members. There are no revisions suggested. Mrs. Quana Smith makes a motion to approve the plan as is. Motion is carried unanimously by all stakeholders and committee members.

3. Mrs. Smith distributes a copy of the 2024-2025 Title I Parent-School Compact to all members. The Title I compact is explained to the members and Mrs. Smith has asked for input from all members. At this time, there are no adjustments suggested. Mrs. Quana Smith makes a motion to approve the plan as is. Motion is carried unanimously by all stakeholders and committee members.

4. A hard copy of the 2024-2025 School Improvement Plan is shared with the members. Input from our members and community stakeholders is encouraged and needed. No revisions or suggestions from committee members or stakeholders. Mrs. Quana Smith makes a motion to approve the plan as is. Motion is carried unanimously by all stakeholders and committee members.

5. Mrs. Smith shares the balance of the Title I School Accountability funds. We currently have a balance of \$10,033.24. Mrs. Smith explains to the members and community stakeholders the purpose of those funds. The funds are to be used to purchase resources for instruction. Mrs. Smith also explains that the items to be purchased must be addressed and approved by the School Advisory Council Committee before they can be used.

**Reports:**

1. Principal's Report

**SESIR Report:**

**Mr. Gil shared that there were no SESIR incidents for the month of October 2023 or November 2023.**

**Open Agenda**

Mrs. Smith opened the floor for questions and/or concerns. At this time there are no questions or concerns to be addressed.

**Next Meeting Date & Time:**

The next meeting will be held on December 20, 2023, in the Riverland Cafeteria at 5:00 PM

**Meeting Adjournment:**

Motion: Mrs. Utokia Terry motioned to adjourn the meeting at 4:00 PM. Motion carried unanimously.

Submitted by,



Tiqua Carty,  
SAC Secretary

Approval Date: November 29, 2023

★ SAC Sign in Sheet for Riverland ES (0151)

Date: 11/29/2023

Time: 3:00 PM

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Archie, Taquetrice	Parent	No	Yes	<i>Trinecia Archie</i>
2	Archie, Trinecia	I-Zone Representative (must be a parent)	No	Yes	<i>Taquetrice Archie</i>
3	Bien-Aime, Lynda	Parent	No	Yes	
4	Carty, Tiqua	SAC Secretary	Yes	No	<i>Tiqua Carty</i>
5	Davis, Steven	Non-Instructional Support Employees	Yes	No	<i>Steven Davis</i>
6	Gil, Oslay	Principal	Yes	No	<i>Oslay Gil</i>
7	Lawrie, Anicee	Teacher	Yes	No	<i>Anicee Lawrie</i>
8	Mejia, Leila	Parent	No	Yes	
9	Munoz, Randolph	Community / Business Representatives	No	No	
10	Osorio, Rony	ESE Parent of a student at the school	No	Yes	<i>R. Osorio</i>
11	Ramirez, Johana	ESOL Parent of a student at the school	No	Yes	<i>Johana Ramirez</i>
12	Smith, Quana	SAC Chair	Yes	No	<i>Quana Smith</i>
13	Taylor, Pat	BTU Steward (or designee)	Yes	No	<i>Pat Taylor</i>
14	Terry, Utokia	SAF Chair (or designee) Parent of a student at the school	No	Yes	<i>Utokia Terry</i>
15	VARGAS, MARISOL	Pre-K (if applicable - parent or certified teacher)	No	Yes	

Date: _____		Time: _____		
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student
16	Wallace, David	Gifted Parent of a student at the school	No	Yes
Oliva, Gretchen				4
				