

**RIVERLAND ELEMENTARY SCHOOL  
World Languages Magnet  
Title I School**

*School Advisory Council/School Advisory Forum  
December 20, 2023, at 5:00 PM  
Riverland Cafeteria*

**Chairperson – Mrs. Smith  
Secretary – Miss Carty**

**Welcome & Introductions**

**Proposed Meeting Dates and Times**

<b>October 25, 2023 @ 3:00 PM</b>	<b>February 21, 2024 @ 3:00 PM</b>
<b>November 29, 2023 @ 3:00 PM</b>	<b>*March 27, 2024 @ 3:00 PM</b>
<b>*December 20, 2023 @ 5:00 PM</b>	<b>April 24, 2024 @ 3:00 PM</b>
<b>January 24, 2024 @ 3:00 PM</b>	<b>May 22, 2024 @ 3:00 PM</b>

**2023-2024 Title I Parent and Family Engagement Plan (PFEP)**

- Input from our parents and community members is encouraged and needed.
- The completed version will be shared at the upcoming meeting.

**2023-2024 Title I Parent-School Compact**

- Input from our parents and community members is encouraged and needed.
- The completed version reviewed and shared.

**2023-2024 School Improvement Plan (SIP)**

- Input from our parents and community members is encouraged and needed.
- A revised version will be shared at the upcoming meeting.

**2023-2024 Title I Accountability Funds**

- School Accountability Funds available \$10,033.24

**Principal's Report**

**School Environmental Safety Incident Reporting (SESIR)**

- No SESIR Incidents to report for the month on December 2023.

**School Advisory Forum (SAF)**

- Members are needed.
- World Languages Magnet Program
- ELO/LEC Tutoring Camp

**Old Business/Upcoming Events/ Plan**

- Next SAC meeting will be held on January 24, 2024, at 3:00 PM in the media center.

## Riverland Elementary School

### **SAC/SAF Minutes**

**Date: December 20, 2023**

**Time: 5:00 PM**

**Place: Cafeteria**

### **Attendance:**

**Mr. Oslay Gil, Principal**

**Mrs. Quana Smith, Chairperson**

**Miss Tiqua Carty, Secretary**

**Miss Trinecia Archie, Parent**

**Miss Taquetrice Archie, Parent**

**Mrs. Utokia Terry, SAF Designee**

**Mr. Steven Davis, Non-instructional**

**Mr. Randolpho Munoz, Community Representative**

**Ms. Anicee Lawrie, Teacher**

**Mrs. Johana Ramirez, ESOL Parent**

**Mr. Pat Taylor, BTU Representative**

### **Call to Order:**

A meeting of the Riverland Elementary School Advisory Council/School Advisory Council joint meeting was held in the cafeteria on date December 20, 2023, at 5:00 PM.

Mrs. Quana Smith called the meeting to order at 5:00 PM. Miss Tiqua Carty will record minutes for this meeting.

### **Minutes:**

Mrs. Utokia Terry motions to approve the minutes of November 29, 2023, SAC/SAF meeting as is. No adjustments necessary currently.

Miss Tiqua Carty seconds the motion to approve the minutes from the November 29<sup>th</sup> meeting.

### **Old Business:**

1. Mrs. Smith introduces and welcomes all members and community stakeholders to our December School Advisory Council Meeting.
2. Mrs. Smith reviews a current draft of the 2023-2024 Title I Parent and family Engagement Plan (PFEP) to all members and community stakeholders for their review. Mrs. Smith encourages input from all members. At this time, there are no suggested revisions from parents or committee members. We will revisit at the January meeting.
3. Mrs. Smith distributes a final copy of the 2023-2024 Title I Parent-School Compact to all members. The Title I compact is explained to the members and Mrs. Smith has asked for input from all members. At this time, there are no adjustments suggested. We will revisit at the January meeting.
4. A hard copy of the 2023-2024 School Improvement Plan is shared with the members. Input from our members and community stakeholders is encouraged and needed. At this time, there are no suggested revisions. We will revisit at the January meeting.

5. Mrs. Smith shares the balance of the Title I **School Accountability funds (\$10,033.24)**. Mrs. Smith explains to the members and community stakeholders the purpose of those funds. The funds are to be used to purchase resources for instruction. Mrs. Smith also explains that the items to be purchased must be addressed and approved by the School Advisory Council Committee before they can be used. At this time, Mrs. Smith has proposed using funds to purchase classroom carpets for all kindergarten through second grade classrooms. The carpets are used for independent work activities as well as teacher led instruction.

**Reports:**

1. Principal's Report

**SESIR Report:**

Mr. Gil shares that we had one SESIR incident (medium fight) in November and no SESIR incidents to report for December 2023.

**Open Agenda**

Mrs. Smith opened the floor for questions and/or concerns. At this time there are no questions or concerns to be addressed.

**Next Meeting Date & Time:**

The next meeting will be held on January 24, 2024, in the Media Center at 3:00 PM

**Meeting Adjournment:**

Motion: Mrs. Utokia Terry motioned to adjourn the meeting at 5:30 PM. Motion carried unanimously.

Submitted by,



Tiqua Carty,  
SAC Secretary

Approval Date: December 20, 2023

☆ SAC Sign in Sheet for Riverland ES (0151)

Date: 12/20/2023

Time: 5:00 PM

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Archie, Taquetrice	Parent	No	Yes	<i>Taquetrice Archie</i>
2	Archie, Trinecia	I-Zone Representative (must be a parent)	No	Yes	<i>Trinecia Archie</i>
3	Bien-Aime, Lynda	Parent	No	Yes	
4	Carty, Tiqua	SAC Secretary	Yes	No	<i>Tiqua Carty</i>
5	Davis, Steven	Non-Instructional Support Employees	Yes	No	<i>Steven Davis</i>
6	Gil, Oslay	Principal	Yes	No	<i>Oslay Gil</i>
7	Lawrie, Anicee	Teacher	Yes	No	<i>Anicee Lawrie</i>
8	Mejia, Leila	Parent	No	Yes	
9	Munoz, Randolph	Community / Business Representatives	No	No	<i>R. Munoz</i>
10	Osorio, Rony	ESE Parent of a student at the school	No	Yes	
11	Ramirez, Johana	ESOL Parent of a student at the school	No	Yes	<i>Johana Ramirez</i>
12	Smith, Quana	SAC Chair	Yes	No	<i>Quana Smith</i>
13	Taylor, Pat	BTU Steward (or designee)	Yes	No	<i>Pat Taylor</i>
14	Terry, Utokia	SAF Chair (or designee) Parent of a student at the school	No	Yes	<i>Utokia Terry</i>
15	VARGAS, MARISOL	Pre-K (if applicable - parent or certified teacher)	No	Yes	

Date: 12/20/2023

Time: 5:00 PM

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
16	Wallace, David	Gifted Parent of a student at the school	No	Yes	