

**Banyan Elementary School
School-Level Parent and Family Engagement Plan (PFEP)
2024-2025**

Mission Statement

Banyan Elementary School's mission is to provide students with a quality education within a safe and secure learning environment.

Engagement of Parents and Families

Banyan Elementary will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Banyan Elementary will conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide), adequate yearly progress, school choice, supplemental education services, and the rights of parents.

Coordination and Integration

Banyan Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPEY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C (Migrant); Title I, Part D (Neglected, Delinquent and At-Risk Youth); Title II (Effective Instruction/Professional Development); Title III (ELL/ESOL) and Title IX, Part A (McKinney-Vento Homeless)[Section 1116(e)(4)].

Count	Program	Coordination
1	IDEA	Supplemental instructional support provided by the school will be discussed with parents during the development of the child's IEP.

Annual Parent Meeting

Banyan Elementary will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Title 1 / Open House	One, August 2024	National Parent Teacher Association, "Bringing Parents and Families to the Table: Family Engagement in Education" (AleKandria, VA: 2019), available at https://www.pta.org/docs/default-source/files/advocacy/public-policy-agenda/2019/issue-briefs/issue-brief-family-engagement.pdf .	Parent Sign-In Sheets, Agenda, & Survey Cards
School Advisory Council Meetings	Monthly, All Year	National Parent Teacher Association, "Bringing Parents and Families to the Table: Family Engagement in Education" (AleKandria, VA: 2019), available at https://www.pta.org/docs/default-source/files/advocacy/public-policy-agenda/2019/issue-briefs/issue-brief-family-engagement.pdf .	Agenda, Minutes, Sign-In Sheets, Meeting Debriefs.

Flexible Parent Meetings

Banyan Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Banyan Elementary will make every effort to schedule meetings at various times during the day or evening to accommodate parents. During Open House, parents will be informed about the school's participation in the Title I program and be encouraged to review and revise the school's Title I Plan. During Title I / Parent Meetings, childcare will be provided.

Building Capacity

Banyan Elementary will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Parent University	Annual Event September 2024	How Parent Involvement Leads to Student Success. Retrieved from https://www.waterford.org/education/how-parent-involvement-leads-to-student-success/	Title I Annual Parent Survey, Agenda/Sign-In Sheets
Academic Carnival	Annual Event October 2024	What the research says about the best way to engage parents https://hechingerreport.org/what-the-research-says-about-the-best-way-to-engage-parents/	Title I Annual Parent Survey, Agenda/Sign-In Sheets
Testing & Technology	Annual Event January 2025	How Parent Involvement Leads to Student Success. Retrieved from https://www.waterford.org/education/how-parent-involvement-leads-to-student-success/	Title I Annual Parent Survey, Agenda/Sign-In Sheets
Granolas With Grandparents	Annual Event February 2025	Engaging Families in Schools Today https://www.elmhurst.edu/blog/engaging-families-in-schools-today/	Title I Annual Parent Survey, Agenda/Sign-In Sheets
Pastries With Parents	Annual Event March 2025	How Parent Involvement Leads to Student Success. Retrieved from https://www.waterford.org/education/how-parent-involvement-leads-to-student-success/	Title I Annual Parent Survey, Agenda/Sign-In Sheets

Staff Training

Banyan Elementary will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Igniting the Home School Connection Providing ideas for effectively communicating with parents and getting them involved in their child's educational experience.	August 2024	Engaging Families in Schools Today https://www.elmhurst.edu/blog/engaging-families-in-schools-today/	Title I Annual Parent Survey, Agenda/Sign-In Sheets

Other Activities

Banyan Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Banyan Elementary will make available the Title I Mobile Van to parents during campus Parent and Family Engagement events. Parents will have the opportunity to check out reading and math materials to help their children at home. Also, parents will be informed of the District Title I Resource Center.

Communication

Banyan Elementary will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Banyan Elementary will provide information about the Title I program in a timely manner using various methods of communication (newsletters, marquee, school website, meetings, flyers, Parent Link). Information about Title I programs, academic trainings, B.E.S.T. standards, Grade Level Expectations, and forms of academic assessments will be shared with parents during Open House, parent conferences, and any other time a parent requests information. During Meet & Greet and Open House, classroom teachers will explain and discuss the school's curriculum and the types of assessments used to measure student progress. Teachers, Administration, and the Title I Liaison will explain programs and opportunities at the Title 1 Meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed during the Annual Title I Meeting/Open House.

Accessibility

Banyan Elementary will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

District information that is distributed to parents is provided in four languages: English, Haitian Creole, Portuguese, and Spanish. If requested, parents receive information concerning their child's academic needs in a language of their choice. Staff members that speak Spanish or Haitian Creole are available to translate during meetings and/or parent conferences. District translators are available upon timely request.

School-Parent Compact

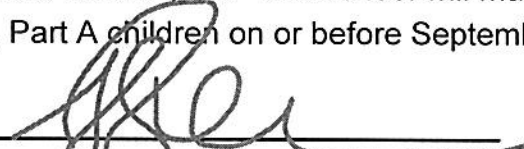
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

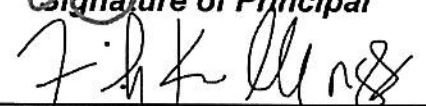
Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on March 20, 2024, and will be in effect during the 2024-2025 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2024.



Signature of Principal


SAC Chairperson

3/22/24
Date
3/22/24
Date