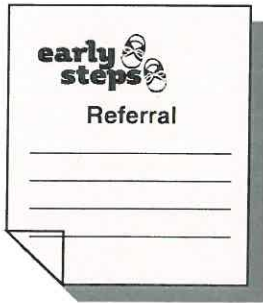


Your Journey through Early Steps

Administered in Broward County by CHILDREN'S DIAGNOSTIC & TREATMENT CENTER / CDTC.



1. REFERRALS – to Early Steps at CDTC are received from the Child Find office of the Broward School System, neo-natal intensive care units, Child Protective Services or other Early Steps Programs. Upon receipt, a medical record is opened and correspondence prepared for the family.

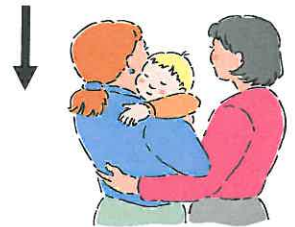


2. SERVICE COORDINATOR –

The caregiver for each child referred is mailed important program information that includes the name and phone number of the *Service Coordinator* assigned to assist them with services. Soon after making the referral, families may expect a call from the Service Coordinator.



3. FIRST CONTACT - Your assigned *Service Coordinator* will telephone you to discuss the developmental concerns you have for your child, answer questions about the program, and schedule an initial appointment.



4. DEVELOPMENTAL SCREENING

Your Service Coordinator will use a screening survey to review with you your child's developmental accomplishments. If this assessment suggests that a more comprehensive evaluation is needed, an appointment will be scheduled at one of the CDTC offices.

IF ELIGIBLE



5. TEAM EVALUATION – A team of developmental specialists will meet with you and your child to complete a comprehensive, multidisciplinary evaluation. This will determine if your child's developmental delay(s) meet Florida's eligibility standards for Early Steps services. If so, you will participate in developing a *treatment plan / IFSP*.

6. SERVICES – If authorized on the IFSP, an Early Steps enrolled service provider(s) will be identified. This provider will help you to learn and to implement simple strategies that address the areas of developmental concern that you identify. *These strategies will be designed to use within your child's daily routines.*



IF INELIGIBLE



5. INFORMATION & REFERRAL - You will be given developmental information and encouraged to actively support and monitor your child's development. You will also be directed to other community services that may be helpful to your family.

7. ONGOING SUPPORT & DIRECTION - Your Service Coordinator will check with you regularly and will remain available to address concerns and questions that may arise. IFSP updates will be scheduled when needed, but at least every six months.



8. TRANSITION PLANNING By the time your child is 30 months of age, you, your Service Coordinator and IFSP Team will begin planning your child's transition from the Early Steps Program.



9. TRANSITION – By your child's third birthday, Early Steps services will end.

