

Out-of-Field Teachers (not ESOL)

Teachers that are out-of-field are required to complete mandated training each year until appropriately certified in the out-of-field area. Review the following out-of-field information to ensure you understand your requirements and timeline. There are several ways to satisfy the out-of-field requirement. You will want to determine which course of action you will take to satisfy your requirements <https://www.browardschools.com/Page/40449>. Listed below are the options you can choose from:

- **Option 1:** Pass the appropriate Florida Subject Area Exam, if applicable www.fl.nesinc.com. If you pass the Subject Area Exam and add the subject to your current certificate, you will have satisfied the requirement and can be considered “in-field”. Refer to the Help Guide for Adding a Subject Area to your Certificate <https://www.browardschools.com/Page/32146>.
- **Option 2:** Complete six (6) semester hours of college course work in the out-of-field area. This would need to be completed by the end of April each year to remain in compliance. As long as you complete six (6) hours each year, you will satisfy the mandated training requirement. If you want to be considered “in-field”, you will need to pass the appropriate subject area exam www.fl.nesinc.com.
- **Option 3:** If out-of-field for Gifted or Reading, complete the required number of in-service courses in the out-of-field area each year until complete.
 - Year 1: Complete two (2) courses by April of the year you are identified
 - Year 2: Complete two (2) additional courses by April
 - Year 3: Complete the last remaining course by April and add the endorsement to your certificate.
- **Option 4:** Utilize the district’s Infield Designation Board Policy – not applicable for all areas. Requires completion of an Infield Rubric, lesson plans and utilization of appropriate college coursework and/or inservice.

NOTES:

- Opportunities for test vouchers and reimbursement for college coursework are available. Visit <https://www.browardschools.com/Page/32146> for more information.
- If you are out-of-field in more than one area, you may need to complete more than one option. Contact Talent Acquisition for guidance.
- Once you have satisfied the out-of-field requirement for endorsement areas, you must add the area to your current certificate to satisfy the requirement. Also recommended to add the area if you pass the qualifying subject area exam.
- The District receives a financial penalty for teachers not in compliance with out-of-field requirements per Florida Statute. Failure to comply with the out-of-field requirement(s) could impact your employment.