

SAC/SAF Minutes 10/25/2023 Final

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In Person Attendance: Yanina Aldana, Dawn Askew, Katie Bledsoe, Paula Brache, Tara Daub, Laurel Garfinkel, Vikki Goettert, Lisa Hoy, Carla Hozebin, Evelyn Lopez, Heidi Malan, Lisa Mallozzi, Jena McClure, Michelle Mediavilla-Minikus, Raquel Moon, Robin Morganstine, Maria Murray, Vera Perkovic, Maddie Sansone, Theresa Sansone, Gina Schoenfeld, Risa Steward, Jessica VanDusen, Kenya Williford, Jameson Wren

- minutes. 2<sup>nd</sup> by Mrs. Hoy. All in favor of approving the September minutes with V. Perkovic's edits, none opposed, motion passed.

II. School Counseling Plan - R. Ziccardi

- R. Ziccardi presented the School Counseling Plan, which can be viewed on the Cooper City High School Improvement Plan (SIP).
- Students will be taking the Life Skills and Wellness survey during Study Hall classes now through November 6<sup>th</sup>.
- Students will be participating in the Resiliency Education Canvas course monthly. The following are the topics they will review: Responsibility, Citizenship, Kindness, Respect, Honesty, Self-Control, and Tolerance.

III. New Business - Waivers

A. We discussed Professional Study Days and Exam Exemption Waivers.

- ELA, Math, and Science data was shared with the committee to support the need for the waivers.
- There will be a community meeting forthcoming, for stakeholder input.
- Policies to be waived:
  - Policy 4000 Student Progression Plan, Section IV, B, 6c, i-vi: The statewide, standardized EOC assessments, required by statute, are not eligible for exemption; however, the student may exempt the midterm exam.
  - BTU Contract, Article 5, L-7: If, after establishing the activities for the early release days and the planning days, the School Professional Development Team determines that additional professional development time is needed to achieve the goals of the SIP, then the school shall initiate a waiver vote for the additional use of up to a maximum of eight (8) additional hours or teacher planning time for professional development purposes. This waiver vote shall follow the waiver vote process contained in Article 15 but shall not be considered a schedule change vote. The waiver and vote results along with the plan for the use of such additional time shall be forwarded to the BTU and Employee & Labor Relations.
- Motion by L. Mallozzi to move the vote forward for the Exam Exemption Waiver, 2<sup>nd</sup> by R. Morgenstein. Roll call vote. Voting members: 8 approved, 6 opposed, motion passed. We will move forward with the intent to apply, and teachers will have the opportunity to formally vote on Exam Exemption Waivers.
- Motion By L. Garfinkel to move forward with intent for PSD waiver, 2<sup>nd</sup> by L.

Mallozzi 2<sup>nd</sup>. The motion passed unanimously to move forward with the intent to apply form and have teachers formally vote for the PSD Waiver.

- B. **Accountability Funds:** Balance after Edmentum and PSAT/NMSQT is \$29,802.16.
- C. **SESIR:** Alcohol=1; Drug Possession or use = 3; Fighting = 2; Threat/Intimidation = 1; Tobacco = 13; Total = 20
- D. **School Improvement Plan (SIP) – Curricular Area Update: Math**
- H. Malan reviewed our math data for geometry and algebra.
  - Algebra Goal: The percentage of Algebra students scoring proficient or higher on the Algebra EOC will increase from 63% to 67% by the end of May 2024 as measured by the Algebra EOC.
  - Geometry Goal: The percentage of Geometry students scoring proficient (level 3 or higher) on the Geometry EOC will increase from 73% to 76% by June 2023.
  - Upper-Level Goal: The average score of 11th and 12th grade students of upper-level math courses will increase from 591 to 610 by the end of March 2024 as measured by the spring SAT, administered in March.
  - Strategy for Algebra 1 Students: Review assessment results, including standardized tests, class performance, and teacher recommendations, to identify fragile students. Consider students who earned level 1 or 2 on 8<sup>th</sup> grade FAST assessment. Math every day, same cohort, same teacher, same time (highly recommended).
  - Common Planning: The math teams meet regularly and share best practices during our common planning time. The Algebra team also utilizes their lunch for planning. This time is used to ensure students' needs are being met, and curriculum is designed around data collection.
  - Extended Learning Opportunities are being offered for students who need extra support from 2:45pm – 3:45pm. Mondays, Algebra tutoring is offered by Ms. Diaz and Ms. Currie-Grey in Room 3413 and Geometry tutoring is offered in 3412 with Ms. Deloria-Mancini. Tuesdays and Wednesdays, all math subject tutoring is offered in the Media Center. Additional ELOs will be Saturday EOC camps and pull-out through Study Hall, in addition to push-in through the students' classes.

#### IV. Reports

- A. Student Government Association- G. Schoenfeld, SGA President
- Twenty students met with the Superintendent at the Student Advisory Meeting to discuss mental health. They also discussed the SAFER Watch and Allyssa Aps which promote the slogan See Something Say Something.
  - SGA will start a membership drive in November.
- B. Senior Class- M. Sansone-Senior Class President
- Senior Sweats are \$35 for hoodie or sweatpants.
  - Prom will be at Gulfstream and the Senior class will vote on ideas for the theme.
  - Blue Grahams, Rice Krispie Treats are on sale for \$4.00 through October 31<sup>st</sup>.
- E. National Honor Society – N. Hicks, Club Sponsor
- Harvest Drive shared with social worker the names of families that might be in need

- during the holiday season.
  - There is a grade level challenge to see who can collect the most items.
  - Extra credit is earned if students serve in the community and help pack items. There will not be service hours given for bringing items.
  - The founder of Harvest Drive met with the Presidents of each club at Cooper City High to get more students on board.
- F. Multicultural Club- Student Representative (unable to attend)
- G. Latinos in Action- Student Representative, Paula Brache
- Club members were not able to recently tutor at Embassy Elementary, but they were able to tutor at Cooper City Elementary.
  - They also have a Papa John's Fundraiser currently.
- H. District Committee Updates- L. Garfinkel, SAF Representative
- The District Advisory Council met on Wednesday, October 11, 2023.
  - Kerlie Leonce, the College, Career & Life Readiness Specialist from the School Counseling Department gave a presentation on Xello which we will now be using instead of Naviance. The vision is to create a robust college and career experience, in which all students are prepared for one of the four post-secondary pathways, or the 4 E's, Enroll, Employ, Enlist and Explore. Enroll-College, Employ-Work, Enlist-Military and Explore which introduces the concept of a dedicated GAP year. Students may be able to receive financial aid through FASFA for some GAP year programs. They want students to be aware of all their options.
  - Xello is accessible to students via Clever. This program was selected for the entire state to replace Naviance. We were paying \$150,000 each year for Naviance, and the usage rates were very low, less than 50%. Although Xello is paid by the state, we pay \$62,000 per year for Clever integration, so that we can add students. We currently have a 5-year contract. Xello allows customized content such as links and surveys to be added for potential growth. Xello is also for grades K-12 and Naviance was only for grades 6-12. With Xello the curriculum can be built to grow with students.
  - For grades 6-12: Academic planning is introduced, and goal setting becomes more sophisticated. Work-based learning is also introduced along with interactive lessons and post-secondary planning and career development. There is also a family portal that allows parents to login and see their student or students and if they choose to, they can use a demo account to take assessments as well. The family portal hasn't launched yet.
  - Presentations on Xello have been given to principals to encourage usage. The goal is to have more accountability, so the program is used. There have been specific trainings for various administrators and continued training is scheduled to occur in person the first Friday of every month starting in December for everyone.
  - There was also a request for a parent portal training and for better marketing. A motion on Xello's usage was brought forth and passed that asks the School Board of Broward County to evaluate ways to integrate the usage of Xello into the curriculum at all grade levels and establish a communications plan. This plan should include consistent promotion and user education to parents, schools, and students.
  - An update on Policy #5050 Reproductive Health & Disease Prevention Curriculum

was given. The K-5, Middle and High School proposed curriculum sent to the state can be found at: <http://www.browarddistrictadvisory.ch2v.com/> (The Broward district advisory's website) There is a concern that the submission to the state had numerous errors, including typographical, changed page layouts/alignments, and lack of contents and page numbers. On the November 28th School Board meeting the policy will be reviewed for development.

- Transportation Committee -Filling bus operator positions continue to be a problem despite the incentives. As of 9/27, there was a shortage of 92. The district has done well at retaining seasoned drivers but having difficulty retaining newcomers. They stay long enough for the free training and signing bonus and then leave. As of now they only need to stay 90 days to avoid a financial penalty. Exit surveys continue to reveal that student behavior is a factor, as well as competitive pay.
- Technology Advisory Committee (TAC)  
Discussed the status of Finals site migration. Finals site is the company providing the district website and the school websites. Finals site's current contract expires June 2024. A new contract with Finals site is tentatively scheduled to go before the board in November. The new contract will be a consolidation of the existing contract with new features including ADA compliance, mobile communication and redesigned websites for the district and schools. Training will come along with it. There will be an advanced search feature included. Looking to take advantage of their custom template and looking for a smooth migration by June 2024. Input will also be able to be given.
- Student Information System – Focus
- Status of implementation – November 23rd the district is starting with the enrollment. Registration has stopped for all schools. Two to three individuals will be sent to the training to receive information on how to utilize the enrollment portion of the system.
- They are then going to train backups at their school site. In addition, flyers for the parent portal and the mobile app will be handed out. It will be going live in November as well, and that is for incoming new students for the 24/25 school year. Parents will be able to sign up for the parent portal and mobile app to go live sometime in January. The secondary scheduling will go live in April, elementary scheduling in April.
- Regarding Messaging Software - based on the current contract, district and school users will have the capability of creating and sharing announcements. Announcements can be released to certain profile populations to allow for more targeted communication. Teachers can create and send messages to their students' roster, to single classes, groups of students or individual students directly from within Focus. These messages appear on the portal interface. The parent, student or users will need to log into focus to view and respond as necessary. Parents and students can also initiate messages to teachers that the student is actively rostered. A separate group can be created for clubs with a private roster. Parents will need to be logged into FOCUS with their own id to get the messages. An email will be triggered to let them know they have a message. If a parent has multiple children, they will be linked to the parent login. Current information from TERMS will be rolled over into FOCUS. Registrars will be part of the first round of training.
- Regarding the Refresh program, a survey was completed that had a 96% response. Funding is approved through the capital budget. The Refresh was paused for 2023-

2024. This time it will include instructional support staff which was not included in the past. This is for Window based devices.

- Some concerns were brought up. For example, A concern regarding the registrar and the back-to-school forms and the information not rolling over and only showing up as completed on the back-to-school form side and not on the completed grid, so it is unknown who completed their Code of Conduct Forms. Another concern raised was about students not being able to access certain video homework components because they are using a MAC. Teachers, parents, and students need to be provided instructions. It was suggested to include instructions as part of the Canvas Book intro course. They also mentioned that teachers need to push out the video as an MP4.
- A committee member wanted to make the group aware that presently unlike being able to purchase a police car an individual can purchase a school bus, so students are encouraged to stay vigilant if they don't see their regular bus driver when they are picked up.
- The South Area Advisory Meeting was held on Wednesday, October 18th and the Transportation Department gave an update. In addition to the information mentioned earlier they said they've had to remove some stops and double back routing. The bus drivers are paid \$18 per hour and are guaranteed 7 1/2 hours a day. They said they are aggressively hiring and offering additional sign on bonuses and are hoping to fill the vacancies.
- The South Regional Staff was then introduced. They mentioned that the board voted to no longer have the Promise Program. The program was tied to civil citations because of behaviors. However, they believe the School to Prison pipeline will continue.
- The meeting continued with discussing Focus and how it will be taking over for Virtual Counselor and Pinnacle. Then the K-12 Science Adoption was discussed, which is on the District Website. Also, there is a parent link for a calendar survey that went out giving parents 2 options to choose from for the 2024/2025 school year.

#### I. Principal's Report- V. Perkovic, Principal

- At the faculty meeting, we celebrated our Teacher of the Year, Melissa Megna and our Employee of the Year, Carlos Cabrera. We congratulate them on this well-deserved honor.
- Cooper City High School Spanish teacher and Latinos in Action Sponsor, Mrs. Nathalia Camacho was honored by Governor DeSantis with the award of Hispanic Heritage of Excellence in Education. Only 3 teachers were selected in the state.
- Quarter 2 - We are ensuring students have extended learning opportunities to support their success. These opportunities are listed on the weekly calendar on the website.
- Cooper City High's Fall Sports - Swim and Dive Teams are District Champs, and our Girls Volleyball Finals are tonight.
- Red Ribbon Week October 23<sup>rd</sup> -October 31<sup>st</sup>.
- November 7<sup>th</sup> - Teacher Planning Day.
- November 10<sup>th</sup> - No School/Veterans Day (Observed)
- *Descendants the Musical* had 400 students preview it today. The shows will continue

- Thursday, Friday, and Saturday.
  - The theatre students will perform the *Curious Incident of the Dog in the Night-time* November 16, 17, and 18.
- V. Unfinished Business
- None.
- VI. School Improvement Plan- BEST Practice
- Best Practice #1: A Focused and Authentic Professional Learning Community (PLC)*  
*Best Practice #2: An Embedded High Quality-Response to Intervention (RTI)*
- a. MTSS/RTI Process- R. Moon
    - One of the purposes of RTI is to identify the students who are not meeting graduation requirements and to put them into Intensive Reading classes or double blocks of Math or pull-out sessions to provide them with needed interventions. We utilize the RTI process to see if these students have a disability. The process usually begins when failing students are referred by teachers to see what, if any services they need.
  - b. Literacy Plan- E. Lopez
    - A plan has started to be implemented in the Science and Social Studies Departments to teach literacy in their curriculum using Newsela.
- VII. Next meeting is November 28 at 3:00 p.m. in the College and Career Room.
- Meeting must be held following the district meeting.
- VIII. Motion to adjourn the meeting by L. Garfinkel, 2<sup>nd</sup> by R. Morganstein. The meeting was adjourned at 4:37 p.m.

SAC Dates: August 29, September 26, October 25, November 28, January 23, February 27, March 19, April 24, May 21