

SANDERS PARK ELEMENTARY SCHOOL School-Level Parent and Family Engagement Plan (PFEP) 2024-2025

Mission Statement

Sanders Park Elementary Magnet School is committed to educating today's students to succeed in tomorrow's world.

Engagement of Parents and Families

Sanders Park Elementary School will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Parents are encouraged and invited to become active members of the School Advisory Council (SAC), School Advisory Forum (SAF), and Parent Teacher Association (PTA). At each SAC meeting, parents are provided information regarding the school's Title I allocation (inclusive of professional development and Parent involvement allotments). Parents can provide input/suggestions in the development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted using surveys completed by all stakeholders (parents, students, staff, etc.). The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

Coordination and Integration

Sanders Park Elementary School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C (Migrant); Title I, Part D (Neglected, Delinquent and At-

Risk Youth); Title II (Effective Instruction/Professional Development); Title III (ELL/ESOL) and Title IX, Part A (McKinney-Vento Homeless)[Section 1116(e)(4)].

Count	Program	Coordination
1	Head Start	Head Start/Pre-K teachers will conduct a minimum of two home visits and hold joint parent meetings to discuss specific learning needs of the students and academic progress. Head Start will also offer parent workshops.
2	Title I, Part C Migrant	Parents of identified students will be provided resources to assist with their children. The school's guidance counselor will coordinate these activities and a collaboration with community agencies will take place to ensure that necessary services such as nutrition and health are provided.
3	Family Literacy & Curriculum	Parental involvement funds are utilized to fund academic parent/family nights that provide parents with skills to support student learning at home.
4	Individuals with Disabilities Education Act (IDEA)	Supplemental instruction support provided by the school will be discussed with parents during the development of the student's IEP.

Annual Parent Meeting

Sanders Park Elementary School will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Public Meeting Flyer	One; (August)	Lonneman, A. (2019, November 27), Beyond Bake Sales. Meaningful Parent Engagement In Schools. TED X Mile High. Retrieved	Flyer, Newsletter, school website

		March 7, 2023, from https://www.tedxmilehigh.com/parent-engagement-schools/	
Announcement (Parent Link & Marquee)	September	Lonneman, A. (2019, November 27). Beyond Bake Sales: Meaningful Parent Engagement in Schools. TED X Mile High. Retrieved March 7, 2023, from https://www.tedxmilehigh.com/parent-engagement-schools/	Parent Link Report
Develop an agenda & sign-in sheets	September	Lonneman, A. (2019, November 27). Beyond Bake Sales: Meaningful Parent Engagement In Schools. TED X Mile High. Retrieved March 7, 2023, from https://www.tedxmilehigh.com/parent-engagement-schools/	Agenda, sign-in sheets
Annual Public Title I Meetings	September	Lonneman, A. (2019, November 27). Beyond Bake Sales: Meaningful Parent Engagement In Schools. TED X Mile High. Retrieved March 7, 2023, from https://www.tedxmilehigh.com/parent-engagement-schools/	Flyer, agenda, sign-in sheets

Flexible Parent Meetings

Sanders Park Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement

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[Section 1116(c)(2)].

Sanders Park Elementary Magnet School will offer meetings at various times during the day or evenings to better accommodate parents. Our school will hold an annual meeting to inform them about the school's participation in the Title I program. Parents will be encouraged to become involved with reviewing and revising the school's Title I Parent Involvement Plan and School Compact. Teachers will hold conferences individually with parents of children in their classrooms. Parents will also be given a summary of the students test scores and an explanation of the interventions that teachers are using to assist the child in reaching achievement goals. In addition, parents will be asked to engage in discussion regarding how they can support these efforts. Lastly, parents will be given suggestions for coordinating school parent efforts and explanations of homework and grading procedures. The school will offer parents an explanation of statewide assessment systems, standards, and other accountability measures. Also, the school will host academic literacy trainings where childcare will be provided.

Building Capacity

Sanders Park Elementary School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Title I, School Grade, Parental Involvement Annual Title I Meeting	September	Boudreau, E. (2020, June 22). A Family Engagement Framework for All. Harvard Graduate School of Education. Retrieved March 6, 2023, from https://www.gse.harvard.edu/news/uk/20/06/family-engagement-framework-all	Flyer, agenda, sign-in sheets

Assessments & Student Progress Individual conferences	September-May 2 per student	Boudreau, E. (2020, June 22). A Family Engagement Framework for All. Harvard Graduate School of Education. Retrieved March 6, 2023, from https://www.gse.harvard.edu/news/uk/20/06/family-engagement-framework-all	Conference log, student conference forms, teacher notes
Curriculum Night/Monthly SAC Meetings	September-May	Boudreau, E. (2020, June 22). Akami/y Engagement Framework for A//. Harvard Graduate School of Education. Retrieved March 6, 2023, from https://www.gse.harvard.edu/new s/uk/20/06/family-engagement-framework-all	Flyer, agenda, sign-in sheets

Staff Training

Sanders Park Elementary School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Communicating and working with parents-Staff meeting	September	Boudreau, E. (2019, June 13). Sc/loo/s and Communities Together. Harvard Graduate School of Education. Retrieved March 6, 2023, from https://www.gse.harvard.edu/news/uk/19/06/schools-and-communities-together	Agenda, Sign-in Sheet

Reporting student progress-PLC meeting	Sept.-May	Boudreau, E. (2019, June 13). Schools and Communities Together. Harvard Graduate School of Education. Retrieved March 6, 2023, from https://www.gse.harvard.edu/news/uk/19/06/schools-and-communities-together	Agenda, Sign-in Sheet
Building Home-School Relationships	October	Boudreau, E. (2019, June 13). Schools and Communities Together. Harvard Graduate School of Education. Retrieved March 6, 2023, from https://www.gse.harvard.edu/news/uk/19/06/schools-and-communities-together	Agenda, Sign-in Sheet

Other Activities

Sanders Park Elementary School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Sanders Park Elementary School will provide additional activities to encourage and support parents in more fully participating in the education of their children. Activities include School's Parent Resource Center, Title I Parent Resource Center, school website, Title I Mobile Unit visits. Sanders Park Elementary School will inform parents about the Title I resource center, Family and Community Engagement (FACE) Space. Sanders Park Elementary School has established a parent resource space at the school that has a variety of resources for families. Information regarding FACE is located on the school website and shared during SAC meetings.

Communication

Sanders Park Elementary School will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*

- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Sanders Park Elementary Magnet School will provide information about Title I programs in a timely manner, using various methods of communication (newsletter, website, phone link, meetings.) Information about Title I programs Florida Standards, Grade level expectations, and forms of academic assessment will be shared with parents during Open House, the Annual Title I Public Meeting, parent conferences, and any other time a parent requests such information. Classroom teachers will explain and discuss the school's curriculum, the Florida Standards, and types of assessments used to measure student progress during Open House and parent-teacher conferences.

Administration will explain Title I programs and opportunities at the Title I Public meeting and at monthly School Advisory Council (SAC) meetings. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the annual Title I public meeting. Florida Standards Assessments and other assessment data will be shared at parent meetings (SAC, PTA, etc.) and through the school newsletter and school website.

Accessibility

Sanders Park Elementary School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

Sanders Park Elementary will provide the school family and parent engagement in English and if needed translated versions in Spanish, Portuguese, and Haitian Creole will be available. Parents will be sent notification of the plan in the school's newsletter, website, and made available in the front lobby of the school. All correspondences regarding the parent meeting will be created in the

languages and distributed to parents to increase participation. Lastly, translators will be available at all parent meetings, parent-teacher conferences, and made available when needed.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically, the School-Parent Compact, and evidence of parent input in the development of the compact.

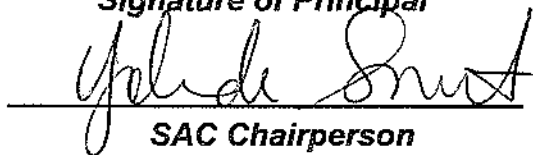
Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 03/19/2024 and will be in effect during the 2024-2025 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2024.



Signature of Principal



SAC Chairperson

3/20/2024
Date

3/20/2024
Date