

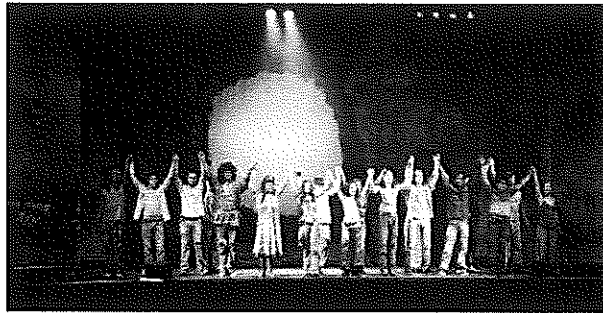


Castle Hill Elementary

2640 NW 46th Ave, Lauderhill, FL 33313

Mrs. Letitia Ingram-Phillips, Principal
Mr. Nicholas Brown, Assistant Principal
Dr. Melanie Fields, Site Coordinator
Ms. Lauren Drayton, Site Co-Coordinator

EXPRESS YOURSELF SUMMER FUN!



Can you dance, can you draw, can you act on the floor?
Well, come on over to the Hill for our EXPRESS YOURSELF Galore!
If you're in 2nd grade, 3rd grade, 4th grade, or 5th
Then have your parents complete the application
And return to Dr. Fields.

Summer fun will be from Monday through Friday, June 12 through July 31, 2023.

Your day will begin at 8:00 am in the front of the school and end at 4:00 pm for pick-up in the front of the school. Students will receive academic and personal enrichment. Transportation provided within the Castle Hill school boundary.

Parents, if your child is selected, then you will receive a text message from my cell, 754-237-3517.

Please contact Dr. Fields at 754.322.5600 or via email at melanie.fields@browardschools.com if you have any questions.

Educationally yours,

Dr. Melanie Fields,
21st CCLC Coordinator



**Castle Hill Elementary
21st Century Community Learning Centers
Broward County Public Schools
2023 Summer REGISTRATION FORM**



Participant Information

Last Name		First Name		Middle Name	Student ID	Gender
						<input type="checkbox"/> Male <input type="checkbox"/> Female
Street Address				City	State	Zip Code
Birth Date	Age	Grade in August	Country of Birth			
___/___/___			<input type="checkbox"/> United States <input type="checkbox"/> Other _____			

Parent/Legal Guardian Information

Full Name of Mother/Legal Guardian			Full name of Father/Legal Guardian			
Street Address (if different from participant)			Street Address (if different from participant)			
City	State	Zip	City	State	Zip	
Home Phone		Mobile Phone		Home Phone		Mobile Phone

Email Address:

Are there any custody issues? Yes No *If yes, please provide documentation to the center coordinator.*

Emergency Contact / Pick-Up Authorization

In the event that a parent/guardian cannot be reached in an emergency situation, the following individuals are provided consent for emergency contact and authorized participant pick up.

Contact Name	Relationship	Phone Number	Phone Number
1.			
2.			
3.			

Individuals **NOT AUTHORIZED** for pick up/participant contact:

1.	2.	3.
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Student Dismissal

The 21st Century program dismisses students at times specific to site location. All locations follow sign out processes for students. Once a student signs out from program, they are no longer the responsibility of the 21st Century program and its affiliates.

Upon signing out from the program, my son/daughter will:

Bus Car Walk

For Office Use Only	Date Received:	Entry Date:	Entered by:



Community Resources

Please indicate if you would like more information about:

- Food and Nutritional Assistance (EBT Program, WIC, Pantries)
- Health Insurance (Medicaid, Florida Kid Care)
- Employment (Workforce One, Job Fairs, Career Counseling)
- Counseling Services
- Financial Assistance/Financial Literacy
- Child Care Resource and Referrals

Student Demographic Information

The demographic information gathered herein is solely used for statistical purposes. Student information is kept confidential.

Household arrangement	Household income	Free or Reduced Lunch
<input type="checkbox"/> Both parents <input type="checkbox"/> Single parent <input type="checkbox"/> Other arrangement Number in Household: _____	<input type="checkbox"/> 0-9,999 <input type="checkbox"/> 40,000-49,999 <input type="checkbox"/> 10,000-19,999 <input type="checkbox"/> 50,000-69,999 <input type="checkbox"/> 20,000-29,999 <input type="checkbox"/> 70,000-99,999 <input type="checkbox"/> 30,000-39,999 <input type="checkbox"/> 100,000-over	<input type="checkbox"/> Yes <input type="checkbox"/> No Ethnicity <input type="checkbox"/> Yes, Spanish/Hispanic/Latino <input type="checkbox"/> No, Not Spanish/Hispanic/Latino
Language Spoken	Race	Cultural Influence
<input type="checkbox"/> Bilingual Creole/English <input type="checkbox"/> Bilingual Spanish/English <input type="checkbox"/> Creole <input type="checkbox"/> English <input type="checkbox"/> Spanish	<input type="checkbox"/> African American/Black <input type="checkbox"/> Asian <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Caucasian/White <input type="checkbox"/> Native Hawaiian or Pacific Islander <input type="checkbox"/> Multiracial	<input type="checkbox"/> American <input type="checkbox"/> British <input type="checkbox"/> Central/South American-Hispanic <input type="checkbox"/> Cuban <input type="checkbox"/> German <input type="checkbox"/> Haitian <input type="checkbox"/> Italian <input type="checkbox"/> Puerto Rican <input type="checkbox"/> West Indian <input type="checkbox"/> Other _____

Medical Information

Name of Insurance Carrier and Plan Name	Family Physician
Carrier Phone	Insurance ID number
	Physician Contact Phone
Please list ADA Accommodations needed _____ _____ _____ _____ _____	Has the participant ever been diagnosed with or received treatment, attention, or advice from a physician for: <input type="checkbox"/> Allergies <input type="checkbox"/> Asthma <input type="checkbox"/> Diabetes <input type="checkbox"/> Epilepsy/Seizures <input type="checkbox"/> Serious headache/Migraine <input type="checkbox"/> Other _____
Please explain any medical issues stated above with treatment, attention, or advice from a physician	
Signature: _____ Date: _____	





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PRIVACY RIGHTS	
I understand that pictures, and/or video will be taken during program activities/events. I give Castle Hill Elementary permission to 21 st CCLC Program and/or its Community Partners to use said photos/videos of my student, family and myself to be used in educational, promotional or informational materials or press media for positive public relations purposes. Yes No Please Initial _____	
I give consent to 21 st CCLC to contact me via my email provided within this application for updates pertaining to my child and program activities. Yes No Please Initial _____ (Castle Hill Elementary 21 st CCLC will not share your email address to third parties without your consent.)	
PERMISSION TO EVALUATE PROGRAMS AND TRACK STUDENT PROGRESS I give permission for the Castle Hill Elementary 21 st CCLC Staff to review my child's school data (test scores, report cards, attendance, and other performance indices), for the purpose of providing targeted support and academic instruction and assessing the effectiveness of the After School Program. I also give permission for Castle Hill Elementary 21 st CCLC staff to monitor my child's progress and to require my child to complete evaluation surveys for the purpose of determining program effectiveness. Yes No Please Initial _____	
<u>PLEASE READ AND INITIAL THE BOX NEXT TO EACH OF THE FOLLOWING RULES.</u>	
<u>BY INITIALING YOU AGREE TO COMPLY WITH EACH REQUIREMENT</u>	
ATTENDANCE	
	My child is expected to attend the Castle Hill Elementary 21 st CCLC Program Monday through Friday <u>8:00</u> am to <u>4:00</u> p.m. for the 2023 Summer School Year . We will not operate on Employee Planning Days, Early Release Days, National Holidays observed on BCPS School Calendar.
	I understand that this is an academic and enrichment program and not childcare. My child is expected to participate in both academic and enrichment activities.
PARENT INFORMATION NIGHTS	
	<u>Parent/guardian will be required to attend parent information meeting on May 17, 2023 at 5:00 PM in the</u> Media Center.
PICK UP	
	My child is not allowed to leave Castle Hill Elementary 21 st CCLC site prior to 1:00 p.m. unless picked up by an authorized adult with current photo identification.
	An authorized adult (18 years or older) is someone whose name has been listed on the Castle Hill Elementary 21 st CCLC registration form.
	My child must be picked up by 4:00 p.m. to ensure adult supervision
	I acknowledge that bus transportation will end July 31, 2023.
DISCIPLINE	
	A written Incident Report will be completed and discussed with me whenever my child behaves inappropriately, uses improper language, or in any way disrupts the Castle Hill Elementary 21 st CCLC Program
DISCIPLINE POLICY IS AS FOLLOWS	
	1st Offense: Site Coordinator talks to the child.

	2nd Offense: Site Coordinator talks to the child, notifies the parent by phone and the child can be suspended from the program for up to two days.
	3rd Offense: Site Coordinator talks to the child, notifies the parent in writing and the child can be withdrawn from the program for the remainder of the year.
	Destruction of property and injury to another person will result in automatic expulsion
Personal Electronics:	
	No personal electronics of any kind are to be used during program hours unless permitted by the teacher for instructional purposes Castle Hill Elementary 21st CCLC cannot be held responsible for loss or damage to any electronic devices.
SPECIAL EVENTS AND GUESTS	
	Special events will be brought onto our campus throughout the school year. Children will enjoy a variety of live and interactive presentations. I understand that participation is a privilege and not a right and may be revoked at any time by the program administration.
ILLNESS:	
	I agree to keep my child at home when I know that he/she is ill, has a fever of 100 degrees or higher, vomiting or has a contagious disease. Children can return to Castle Hill Elementary 21 st CCLC when fever/system-free for 24 hours without the use of fever reducing medicine.
EMERGENCIES	
	In case of emergency, staff will contact me and/or emergency contacts listed with Castle Hill Elementary 21st CCLC. I agree to update the Castle Hill Elementary 21st CCLC staff in writing with any new contact information. I understand that if information is not current, my notification of an emergency can be delayed.
	If immediate hospital attention is needed, staff will call 911. I understand that I will be held responsible for all costs incurred.
INCLEMENT WEATHER:	
	Should Broward County schools be closed due to inclement weather or any other issue, the Castle Hill Elementary 21st CCLC program will be closed as well.
DATA COLLECTION:	
	I give permission for data relative to my child and me to be entered into the data collection system for program evaluation purposes. The information will be available to the Castle Hill Elementary 21 st CCLC site staff. I understand that all information provided will remain confidential.

