

Oakridge Elementary School

Parent Information

Arrival Information

Breakfast hours are 7:30 AM to 8:00 AM. Teachers open their classroom doors at 7:55 AM. The first bell rings at 7:55 AM. Students are expected to be in their classrooms prior to 8:05 AM. School Times are 8:05 AM to 2:05 PM. The front gate closes at 8:05 AM, at which time students are considered late.

SUPERVISION IS NOT AVAILABLE BEFORE 7:30 AM. STUDENTS ARE NOT PERMITTED ON CAMPUS BEFORE 7:30 AM. If parents arrive to school before 7:30 AM, they must wait with their child until 7:30 AM. Students who arrive to school past 8:05 AM must be accompanied by an adult to the front office to be signed in. All visitors to the school must show a valid identification prior to entering the gate. The office staff will also request to see the valid identification upon arrival to the front office.

Student drop-off is located on the west side of the school and is only accessible from 28th Avenue. Staff members will be on duty to assist students. For safety reasons, parents please:

- move as far forward as possible when dropping off children so that staff can attend to more than one vehicle at a time.
- stay in the one and only drop-off lane.
- do not use cell phones in the school zone and campus while driving.
- adhere to the appropriate speed limit.
- use positive behavior.
- exercise patience.

Safety and role modeling behavior for the children is of the utmost importance. Students must be ready to exit the vehicle safely and quickly.

Please keep in mind that parking is limited, and double parking is never allowed. Parents are advised to drop their children off by following the car drop-off procedures unless they have official business in the school. Please do not park your cars and walk across traffic to drop off your children. Use the car drop off lane and let your children out at the curb. The best time to drop off children is between 7:35 – 7:50 a.m.

Walkers and bike riders are to enter at the back gate of school on N. 27th Ave / Roosevelt Street. The gate will be opened from 7:35 to 8:05 AM and it is only for students arriving to school via foot, bicycle, or push scooter. A staff member and/or safety patrols will escort students to the cafeteria for breakfast. Parents please:

- supervise your child before 7:35 AM, as there is no supervision at the walker's gate before that time.
- use a cross street and/or crossing guard to cross any streets.

Supervision is not available until 7:30 a.m., so for your child's safety, entering the school building before this time is strictly prohibited. DO NOT DROP CHILDREN OFF PRIOR TO 7:30 AM.

Dismissal Information

VPK and PK is dismissed at 1:50 PM. All VPK and PK parents may line up on Roosevelt to pick up their children between 1:50 to 2:05 PM. All other grade-level car rider students are picked-up through the south side parking lot of the school. Students arrive to the student pick-up areas at 2:05 PM for KG-5th grade. Older siblings should be with the youngest sibling's grade level so that all are together when parents arrive to pick them up. This will help make the process more efficient and safer.

Staff members will be on duty to assist the students. Please have your child's nametag hanging on the rearview mirror so that our staff can call the child's name and teacher's name. This will expedite the dismissal process. Parents and all passengers are to remain in their vehicle while in the student pick-up lane. Students will enter the car on the passenger side and are not permitted to walk around the car for safety reasons. Cell phone use, honking, and speeding are not permitted. **Use extreme caution as student safety is the number one priority.**

All student dismissal changes must be made in writing to the teacher. A letter must be written by the parent making the requested change. Emails, phone calls, text messages, will not be accepted. Last minute changes to student dismissal procedures compromise safety. These processes keep children safe and maintain consistency and order.

Students who are picked up after the closure of the dismissal gate, must be picked up in the front office and are required to be signed out by an adult. After picking up late three times, a meeting will be scheduled with the parents, school counselor, and school social worker to address the concerns.

In the afternoon, the west loop is for buses and private day-care vans **ONLY**.

