

Sheridan Technical College & Technical High School
School Advisory Council September 19, 2024
11:33 a.m. – 12:24 p.m.

Members in Attendance:

Nicole Alexander, Alfonso Arevalo, Kim Curry, Cara Daniel, Robert Decker, Yvette Familia, Shanti Golden, Sapna Mallysetty, Noor Milaji, Shireen Milaji, Florence Murphy, Trinity Noriega, Fadya Rauf, Anaiz Rodriguez, Nicole Rowntree, Tristan Saleh, Jaquelline Villeda and Aniyah Smith.

Members Excused:

Darren Stokes, Grace Alvarez and Teri Cuddihy.

Guests in Attendance:

Jose Laverde, Marisa Dukes, Mary Barba and Barrett Goldman.

Call to order/Self-Introductions:

The meeting was called to order by Co-Chair Alfonso Arevalo at 11:33 a.m. and self-introductions were made.

Old Business:

Approval of Minutes

Alfonso Arevalo made a motion to approve the Minutes from the May 23, 2024, meeting. Motion to approve the minutes was made by Robert Decker seconded by Shanti Golden. All in favor. None opposed. Motion carried.

New Business: Director Report

Broward Technical Colleges– Once again, the BTC’s are number one in the State of Florida for earning the most Industry Certifications, 8 years in a row. Congratulations & Thank You to our CTE Instructors and students for their hard work and determination. During the summer, we completed our COE Reaffirmation visit which involved completing a Self-Study process reviewing 10 standards and a four day on site visit. The initial feedback was overall positive; with a few words that I will remember and emphasize to you today, one of the team members, said, “I’ve been a participating in COE Teams visits for 25 years and Sheridan ranks among the top ten of technical colleges.

Sheridan Technical High School is an “A” Rated school. Caliber Awards Nominees for the 2024-2024 School Year include the following: Teacher of Year Nominee- Henry Michaud. School Related Employee of the Year- Ryan Carter.

The Golden Library Award was presented to Library media programs reflecting high standards and performance in achieving maximum criteria and expectations placed by the Innovative Learning Department of Broward County Public schools. There were 9 specified components in place. Congratulations to Mrs. Familia.

School Accountability Funds: We currently have a balance of \$18,364.86 remaining in School Accountability funding for the current school year. For the 2024-2025 School year, I am requesting \$13,000 in School Accountability funds to pay for the Teacher Tutoring for all

content areas, Math, Science, English, Social Studies, End of Course Exams and Advanced Placement Courses. A motion was made by Robert Decker seconded by Kim Curry to approved \$13,000.00 in School Accountability funds to pay for the Teacher Tutoring. All in favor. None opposed. Motion carried.

Strategic Plan: Goal 1: Increase total student enrollment. Baseline: Per the 2023 Annual Report the total Enrollment was 3,391. Measurable Objective: Increase the total student enrollment by 3%, annually, as measured by the COE Annual Report. Goal 2: Increase Total Student Completion. Baseline: Per the 2023 Annual Report the total program Completion Rate was 79%. Measurable Objective: Increase the total student completion rate by 3% annually, as measured by the COE Annual Report. Goal 3: Increase Total Job Placement Rates. Baseline: Per the 2023 Annual Report the total Job Placement Rate was 91%. Measurable Objective: Increase the total CTE Job Placement Rate by 3% annually, as measured by the COE Annual Report.

Calendar Committee: Next week the district will be sending out survey to faculty, staff, students and parents to get feedback on the 2025-2026 Calendar Option 1&2.

Campus Updates: Main Campus Roofing work has begun on buildings 13, 14, and 15 at the main campus. The project is being funded with dollars from the SMART Bond initiative. The initial work will take place after school hours, from 3:00 p.m. to 1:00 a.m. If you work in these areas and notice any debris in your classroom or lab, please contact James Alston and/or Mary Barba immediately. Media Center renovation is almost complete, our Ribbon Cutting Ceremony will be held next month, more details to follow soon. The roof at the high school campus is almost complete, a few final inspections are pending. FPL will be installing solar panels at the high school, more details to follow in the near future.

Our District facilities team is repairing two pipes in our Psychology classroom, this room should be completed by the end of the week. Intercom System at Sheridan Tech West, listed as the first site on my list with a projected start timeframe of August 5th to October 4th, 2024. Sheridan Tech Main, listed as the seventh site on my list with a projected start timeframe of October 28th, 2024, to January 10th, 2025. Sheridan Tech HS, listed as the eighth site on my list with a projected start timeframe of October 28th, 2024, to January 10th, 2025.

Post-Secondary & High School Data Review: The Post-Secondary data SIP/DP Goal of Completion 2024-2025 increase the Program Completion Rate, Licensure Rate, and Placement Rate by 3% or more by May 2025. High School Student Performance data SIP/DP Goal 2024-2025 increase student performance on New Florida Assessment, EOC Exams Assessment Math, Biology, U.S. History, Advanced Placement Performance, SAT, ACT, PERT Performance, Course Passing Percentage, and Industry Certification Passage Rate by 3% or more by May 2025.

School Improvement Plan: Wendolyn Sanchez

We are working through the process of updating the various SIP plans for the 2025 school year. I'm also very excited about our Resiliency and Equity Plan being shared monthly with initiatives like "Say Hello" and celebrating students and teachers in alignment with the Character Traits

every month. We are currently using Wolf Wire Newsletter to promote these initiatives to build engagement of campus activities monthly to all staff, students, and families.

High School Report: Wendolyn Sanchez

- Student Engagement: Tutoring is running strong for 16 core academic subject areas, Honors and AP levels. We have thirty extracurricular clubs including academic competition, community service providers, and athletics.
- Staffing: We hired a new AP/Honors Environmental Teacher, Ms. Wisdom Fong, she also teaches ESOL at STC in the evenings. We are in the process of hiring new SPE Secretary.
- Upcoming events: Hispanic Heritage Month (Sept 15-Oct 15), Homecoming Week and Pep Rally will be on November 1st, club sports start this month with Flag Football, and we also have a new PE Coach that has started a Pickle Ball Club.

Council of Occupational Education (COE): Mary Barba

Reaffirmation visit went very well. We submitted the “Institutional Response Report” addressing the team’s findings. They were minimal and we are already compliant. All manuals are on our SharePoint site and will be updated annually, where needed. The annual report’s triggered program “plan of improvement” report has been submitted as well. We had three programs that did not meet COE’s threshold with either completion or placement. We are now in the process of preparing for our next annual report, which will encompass data from the 2022-2023 school year. We will get a response from COE after they have their fall meeting.

Vote on Members Installation:

The slate of the officers for 24-25 school year are as follows: Darren Stokes Co-Chair, Alfonso Arevalo Co-Chair, Cristina De Cespedes Secretary. A motion was made to approve the slate as is by Marisa Dukes and seconded by Yvette Familia. All in favor. None opposed. Motion carried

Membership Installation:

Parents are as follows: Teri Cuddihy, Jaqueline Villeda, Shireen Milaji and Amanda Davis. The SAF Chair for the 24-25 school year is Grace Alvarez.

Instructional staff are as follows: Esther Charles, Anselma Robert, Robert Decker, Nicole Rowntree, Yvette Familia, Shanti Golden and Nicole Alexander

Non-instructional staff members are as follows: Florence Murphy, Anaiz Rodriguez and Cristina De Cespedes.

Students are as follows: Sapna Mallysetty, Trinity Noriega, Fadya Rauf and Noor Milaji.

Motion to install all our new members to the 24-25 school year was made by Kim Curry seconded by Tristan Saleh. All in favor. None opposed. Motion carried.

Mission and Vision: The mission and vision was read by Alfonso Arevalo. Mission Statement: To promote excellence in academic, career, and technical studies in order to prepare students to enter and remain competitive in a global workforce. Vision Statement: To change the lives of people from all backgrounds through innovative education. Motion to approve the

mission and vision was made by Shanti Golden. Seconded by Shireen Milaji. All in favor. None opposed. Motion carried.

Bylaws: A motion was made by Robert Decker to ratify SAC and SAF Bylaws. The motion was seconded by Shanti Golden. All in favor. None opposed. Motion carried.

Assistant Director Reports:

Mary Barba:

- Culinary Arts: We closed 2023-2024 school year with 97% ServeSafe pass rate, which was a 9% increase from the previous year. Classes are full and students are thriving. Chef's Corner is operating at the highest level with our students working under the guidance of our Chef Instructors. There are made-to-order meals, and you cannot beat the quality of what they make. We are in a position where new equipment will soon be needed in the kitchen. We will be getting those quotes to Ms. Daniel as soon as they come in.
- Cosmetology: Our current enrollments are as follows, Barbering 46, Cosmetology 241, Facials Specialty 208. Classes are at capacity again this year. In January, we will be adding an evening Barbering class to satisfy the ongoing wait list we have. We are working on adding Nails Specialty in January, as well. We are doing some updates in equipment in the department. We have a high volume of use and when equipment is beyond repair or obsolete, we must replace it. We are purchasing an industrial washing machine at this time.
- Office of Student Affairs: Received over \$800K in Open Door grant funding. We have given out a little over \$400K in full student tuition for eligible programs (Per the state, no grant dollars for Web, Facials, Cosmo, Barbering, and Early Childhood). We will spend the remaining \$400K or so in the January enrollment period. New staff has been added to OSA, between job changes and retirements. We have a real powerhouse team, which we need in order to handle the volume of students that enroll at STC.
- Facilities: Many large and small projects are underway. The largest right now is the new roof at the main campus. They are currently working on buildings 13, 14, & 15. All are slated to be replaced except 19 & 3, which are newer roofs. Following the roof, air handlers will be replaced, tentatively scheduled for January. Also, tentatively scheduled this school year is a PA system replacement, update, or installation, depending on the campus.
- Canvas/Focus: We made the Learning Management System (LMS) transition from D2L to Canvas this year. There is a learning curve, but our Canvas Team has been supporting the instructors with anything they need, so the teachers are in good hands. Focus has gone district-wide this year. We have been using Focus for years, so the only learning curve would be additions made to what we already use. Jennifer Messina is our Gradebook/Focus manager and resident expert, so we are in good hands there as well.

Barret Goldman:

- The Mazda Agreement was approved unanimously on September 10th. We still have pending agreements with Chrysler CAP and Ford programs.
- So far, a great start to the year. Classes are full, looking forward to our GM graduation.

Jose Laverde:

- We have new teachers in our Business and Health Science Departments. Mr. Reece is our new Medical Administrative Specialist instructor who comes from industry with many years of industry experience. He is teaching both High School and adults. Ms. Honore is our new Medical Assisting instructor who also comes from industry with many years of experience in industry. She is teaching both High School and adults. Ms. Gabriel is teaching the EKG brand new program for our high school students. She also comes from industry with many years of experience.
- Our current enrollment at beginning of the year is as follows: Business is at 91 with Accounting Operations with 32 students, Information Technology has 66 students with CSIT having almost half of the 66, Health Science has 138 students with Medical Coder Biller having a total of 29, AGE department has 320 students and ESOL department has 949.

Marisa Dukes:

- Construction & Energy: All classes are at full capacity, with waiting lists. Our total Enrollment is 228, includes, electricity, plumbing, building trades and a/c, 52 are high school students. Will be looking at program expansion to reduce the wait lists. Electrical upgrade projects completed in the HVAC and Building Trades lab to accommodate new technology in the field. Completed the furniture and a/c upgrade in the Electricity Classroom.
- Practical Nursing: Current Enrollment 130 students, including 21 High School students. Our current numbers reflect a strong interest in the program. Our Postsecondary students have a 91% pass rate on the NCLEX Exam, and the HS students have a 100% pass rate. For our current HS students graduating in December, we need funding to pay for 7 students to register for their Pearson Vue exams. The total cost is \$1400, \$200 per student for Pearson Vue exam. A motion was made by Shanti Golden seconded by Yvette Familia to approve funding of a total of \$1400.00 to pay for 7 students to register for their Person Vue exams. All in favor. None opposed. Motion carried.
- AGE: Current Enrollment is 156 students; this includes an evening & Saturday class.

Safety and Security: Cara Daniel

- Nothing to report at this time.

Student Reports:**SGA Body President- Sapna Mallysetty**

- We have set up a system to allow STHS students to raise their concerns to the Broward County Public Schools Superintendent, Dr. Howard Hepburn.
- We are focusing on getting more student involved in student council.
- Fall Spirit Week will be from October 28th to November 1st.
- We are working on solidifying our school-based/community projects.

Class of 2025- Trinity Noriega

- Senior Hoodies and Senior Shirts went for sale, so far, we have sold 45 shirts and 23 hoodies.
- We have 139 people in the class.

- Hallway Hunter is happening right now.
- Homecoming will be hosted by CO2025 and CO2027 on Nov 1st.
- Prom will be at the Tower club in the Amerant building on May 16th.
- Grad Bash date is secured with the tickets sold out for April 25th.
- We will know the graduation date in February or March.

Class of 2026- Fadya Rauf

- On November 1st, 2024, we will host a "Pie-a-Teacher" event as part of a Homecoming Prep Rally. During the last hour of the 4th block, students can participate in a variety of fun activities, including the Pie-a-Teacher, a hula hoop competition, a sponge race, a water balloon fight, and the sale of refreshing beverages.
- Starting September 30th, we will launch "Chip and Cheers" in the main hallway. Students can purchase unique chips and drinks that are not available in the school vending machines.
- During Spirit Week, the Class of 2026 will be selling Polaroid photos. This is a great opportunity for students to capture and remember their Spirit Week outfits.
- In December, we will conduct a chocolate sale featuring World's Finest Chocolate, aiming to spread some holiday cheer and support our class activities.
- Additionally, we are considering a face painting event to further enhance our community spirit and engagement.

Class of 2027- Noor Milaji

- Over the summer we received an \$80 donation from Costco which we will possibly use towards utensils, plates, and cups for homecoming.
- We started the school year with a fundraiser Spin the Wheel from September 3rd-6th. The Target gift card was used to buy bulk gifts and snacks. Snacks and candy were also donated. We made \$372.
- Class of 25 seniors and us sophomores have already started meetings for homecoming. The theme is "Into a Storybook" We plan on starting posters and already have flyers made and waiting for approval.
- After homecoming our class has plans for winter to do a secret Santa with candies and snacks.

Class of 2028- TBD

Dates of Importance:

- September 27, 2024- Interim Reports Issued
- October 3, 2024- Schools and Administrative Offices Closed
- October 14, 2024- Employee Planning

Member Announcements:

- Mrs. Curry announced that the 2024 Walk to End Alzheimer's will be in Nova Southeastern University on Saturday, November 23, 2024, at 8:00 a.m.

Motion to adjourn at 12:24 p.m. by Kim Curry. Seconded by Robert Decker.

The next meeting will be November 21, 2024