

Parkway Middle School
School-Level Parent and Family Engagement Plan (PFEP)
2023-2024

Mission Statement

Parkway Middle School of the Arts is committed to providing a safe and secure environment in which all students can and will become successful learners. Parkway is an exemplary school that provides the highest quality education for all students.

Engagement of Parents and Families

Parkway Middle School will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Parents are involved in the Title I program through monthly parent activities that begin early in the year with our **Annual Title I Public Meeting** during Open House. These meetings inform parents of the many components of the Title I program, introduce them to the school's curriculum and various assessments in each subject area, and recruits parents in becoming part of the school's decision-making process. Through our School Advisory Council (SAC), Parent Teacher Student Association (PTSA), and Title I Family Nights, parents have the opportunity to attend staggered activities that engage them on various levels. Monthly SAC meetings offer parents a vehicle for input into how parental involvement funds are used, what items should be included in the Title I School-Parent Compact, the Parent and Family Engagement Plan, and our School Improvement Plan (SIP). Parents also provide feedback on our yearlong activities through the Annual Title I Parent Survey.

Parkway Middle School of the Arts quarterly Parent Newsletter, as well as its website, and front office Title I Corner to keep parents up to date on Title I information and various ways to communicate with the school community. Along with flyers, we also have Week-at-a-Glance updates sent by email and phone communication. A special Title I newsletter is sent home with all students in September to inform parents of School and District parent

involvement policies, and how to access our School Improvement Plan. The newsletter also contains copies of the "Parent Right to Know Letter" in English, Spanish, Haitian-Creole, and Portuguese. The school will infuse/share information about Title I and upcoming Title I events in all school activities and events including sport and performing arts events. Our website, <https://wc.browardschools.com/parkway> also contains Title I information with activities and information for all school events.

Coordination and Integration

***Parkway Middle School** will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].*

Count	Program	Coordination
1	Extra Learning Opportunity (ELO) Afterschool/ Saturday Tutoring	Funds are used to support students' academic achievement by allowing for extra tutoring and extra learning opportunities. Coordinator: School Administrator.
2	Literacy/Science fair Night- Internet resources, Cyber Safety, Pinnacle, FSAssessments.org	Provides various opportunities for families to gain a deeper understanding of their child's curriculum and state assessment information. Coordinator: SBLT (School Based Literacy Team- Curriculum Coaches/Dept. Chairs)
3	Family Fun Nights (Parent nights)	Provides various opportunities for families to gain a deeper understanding of their child's curriculum. Coordinator: Literacy Coach, Dept. Chairs. SAC Co-Chairs
4	Parent Resource Center	Provides various opportunities for families to access information and resources to help increase their child's academic achievement. Coordinator: Title I Liaison
	High School Expectations/ Choices	Parents will learn about high school magnet programs, high school athletics, advanced placement classes, dual enrollment, as well as other programs available to students in high school. They will be able to speak with

		high school counselors and BRACE advisors. Coordinator: Guidance Director/ Guidance Team
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Annual Parent Meeting

Parkway Middle School will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Annual Title I Meeting	September 2023	Vaughan, Tanya. "Evidence-informed Parental Engagement." <i>Teacher Magazine</i> , 4 May 2021, www.teachermagazine.com/author/articles/evidence-informed-parental-engagement .	Title I Parent sign-in sheets, agendas, and flyers
SAC/ SIP Meeting	Monthly: August 2023 to May 2024	<i>Evidence-Based Strategies for Supporting and Enhancing Family Engagement the Expanded Learning and Afterschool Project.</i> www.expandinglearning.org/expandingminds/article/evidence-based-strategies-supporting-and-enhancing-family-engagement . Lara, L., & Saracosti, M. (1AD, January 1). Effect of parental involvement on children's Academic Achievement in Chile. <i>Frontiers</i> . Retrieved April	SAC Parent/ teacher sign-in, flyer, agenda, minutes.

		28, 2022, from https://www.frontiersin.org/articles/10.3389/fpsyg.2019.01464/full	
Parent Orientation(s)	September 2023 and October 2023	<p><i>Evidence-Based Strategies for Supporting and Enhancing Family Engagement the Expanded Learning and Afterschool Project.</i></p> <p>www.expandinglearning.org/expandingminds/article/evidence-based-strategies-supporting-and-enhancing-family-engagement.</p> <p>Durišić, M. Maša, and Mila Bunijevac. "Parental Involvement as a Important Factor for Successful Education." <i>CEPS Journal : Center for Educational Policy Studies Journal</i>, vol. 7, no. 3, University of Ljubljana, Sept. 2017, pp. 137–53. https://doi.org/10.26529/cepsj.291.</p>	Title I Parent sign-in, flyer, agenda.
Open House Public Meeting	September 2023	<p>Durišić, M. Maša, and Mila Bunijevac. "Parental Involvement as a Important Factor for Successful Education." <i>CEPS Journal : Center for Educational Policy Studies Journal</i>, vol. 7, no. 3, University of Ljubljana, Sept. 2017, pp. 137–53. https://doi.org/10.26529/cepsj.291.</p>	Title I Parent sign-in, flyer, agenda.

Flexible Parent Meetings

Parkway Middle School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Morning and afternoon conferences are available. Parent Nights will be held on various evenings. Parents are also given opportunities to meet with teachers and administrators throughout the day (in-person or virtually).

Building Capacity

Parkway Middle School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
SAC Meetings	Monthly: August 2023 to May 2024	<p><i>Evidence-Based Strategies for Supporting and Enhancing Family Engagement the Expanded Learning and Afterschool Project.</i></p> <p>www.expandinglearning.org/expandingminds/article/evidence-based-strategies-supporting-and-enhancing-family-engagement.</p> <p>Lara, L., & Saracosti, M. (IAD, January 1). Effect of parental involvement on children's Academic Achievement in Chile.</p>	SAC Sign-in sheets, flyers, agendas, and minutes.

		Frontiers. Retrieved April 28, 2022, from https://www.frontiersin.org/articles/10.3389/fpsyg.2019.01464/full	
PTSA Meetings	Monthly: September 2023 to May 2024	<p><i>Why Schools Needs PTA - Join National PTA.</i> www.pta.org/home/About-National-Parent-Teacher-Association/Benefits-of-PTA-Membership/Why-Your-School-Needs-a-PTA.</p> <p>Durišić, M. Maša, and Mila Bunijevac. "Parental Involvement as a Important Factor for Successful Education." <i>CEPS Journal : Center for Educational Policy Studies Journal</i>, vol. 7, no. 3, University of Ljubljana, Sept. 2017, pp. 137–53. https://doi.org/10.26529/cepsj.291.</p>	PTSA Sign-in sheets, agendas, and minutes.
School Improvement Plan (SIP) Review	Ongoing from September 2023	<p><i>Evidence-Based Strategies for Supporting and Enhancing Family Engagement the Expanded Learning and Afterschool Project.</i> www.expandinglearning.org/expandingminds/article/evidence-based-strategies-supporting-and-enhancing-family-engagement.</p> <p>Epstein, Joyce L. "Theory to Practice: School and Family Partnerships Lead to School Improvement and Student Success." <i>School, Family, and Community Interaction</i>,</p>	Copy/ Revisions of SIP, SAC agenda and minutes, sign-in sheets.

		May 2019, https://doi.org/10.4324/9780429305375-4 .	
Volunteers and Partners Network	September 2023 to May 2024	Fagnano, Cheryl L., and Beverly Werber. <i>School, Family, and Community Interaction: A View From the Firing Lines</i> . Routledge, 2019. “Theory to Practice: School and Family Partnerships Lead to School Improvement and Student Success.” <i>School, Family, and Community Interaction</i> , May 2019, https://doi.org/10.4324/9780429305375-4	Agendas and sign-in sheets.
High School expectations Fair	Once in the spring: February/ March 2023	<i>Evidence-Based Strategies for Supporting and Enhancing Family Engagement the Expanded Learning and Afterschool Project</i> . www.expandinglearning.org/expandingminds/article/evidence-based-strategies-supporting-and-enhancing-family-engagement .	Sign-in sheets, agendas, and flyers.
Parent Fun Night/ ESPN Hands-on Learning Curriculum Night	Quarterly 2023-2024	Adams, Caralee, and Caralee Adams. “What the Research Says About the Best Way to Engage Parents.” <i>The Hechinger Report</i> , 30 Mar. 2020, hechingerreport.org/what-the-research-says-about-the-best-way-to-engage-parents .	Sign-in sheets, agendas, activities, and flyers.
Social emotional learning/ Mental	Quarterly 2023-2024	Walden University. (2020, April 02). 9 Ways to	Agendas, flyers, and sign-in sheets.

Health Resource Night		<p>Improve Parent-Teacher Communication. https://www.waldenu.edu/online-bachelors-programs/bs-in-elementaryeducation/resource/nine-ways-to-improve-parent-teacher-communication</p>	
Literacy Night	Jan 2024	<p>Adams, Caralee, and Caralee Adams. "What the Research Says About the Best Way to Engage Parents." <i>The Hechinger Report</i>, 30 Mar. 2020, hechingerreport.org/what-the-research-says-about-the-best-way-to-engage-parents.</p>	Agenda, flyer, sign-in sheet.
Science Fair Night	January/ February 2024	<p>Adams, Caralee, and Caralee Adams. "What the Research Says About the Best Way to Engage Parents." <i>The Hechinger Report</i>, 30 Mar. 2020, hechingerreport.org/what-the-research-says-about-the-best-way-to-engage-parents.</p> <p>Erdem, C., & Kaya, M. (2020). A metaanalysis of the effect of parental involvement on students' academic achievement. <i>Journal of Learning for Development</i>, 7(3), 367-383.</p>	Agenda, flyer, sign-in sheet.
Parent Resource Center/ Parent Curriculum Skills Development Night	Quarterly 2023-2024	<p>"Building Parent-Teacher Relationships." <i>Reading Rockets</i>, 26 Sept. 2019, www.readingrockets.org/article/building-parent-teacher-relationships.</p> <p>Tracy Trautner, Michigan State University Extension. "The Importance of Parent</p>	Flyers, agenda, and sign-in sheet

		Education.” <i>Child & Family Development</i> , 3 Oct. 2019, www.canr.msu.edu/news/the-importance-of-parent-education .	
Parent Grade-level Teams Night	Quarterly 2023-2024	Tracy Trautner, Michigan State University Extension. “The Importance of Parent Education.” <i>Child & Family Development</i> , 3 Oct. 2019, www.canr.msu.edu/news/the-importance-of-parent-education .	Flyers, agenda, and sign-in sheet

Staff Training

Parkway Middle School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Conference Etiquette/ Equity and Diversity	Teacher planning week 2023. August 2023 ongoing	Gonzales, Sandra M., and Susan L. Gabel. “Exploring Involvement Expectations for Culturally and Linguistically Diverse Parents: What We Need to Know in Teacher Education.” <i>International Journal of Multicultural Education</i> , vol. 19, no. 2, Eastern University, June 2017, pp. 61–81. https://doi.org/10.18251/ijme.v19i2.1376 . “Building Parent-Teacher Relationships.” <i>Reading Rockets</i> , 26 Sept. 2019, www.readingrockets.org/arti	Staff sign-in sheets, training agenda, handouts, and minutes.

		<u>cle/building-parent-teacher-relationships.</u>	
MTSS (Multi Tiered Systems of Support/ RTI Response to Interventions)	August 2023 ongoing	<p>Elaine Allensworth (2013) The Use of Ninth-Grade Early Warning Indicators to Improve Chicago Schools, <i>Journal of Education for Students Placed at Risk (JESPAR)</i>, 18:1, 68-83, DOI: 10.1080/10824669.2013.745181</p> <p>Eklund, Katie, et al. "Addressing Chronic Absenteeism in Schools: A Meta-Analysis of Evidence-Based Interventions." <i>School Psychology Review</i>, vol. 51, no. 1, National Association of School Psychologists, Sept. 2020, pp. 95–111. https://doi.org/10.1080/2372966x.2020.1789436.</p>	Staff sign-in sheets, training agenda, handouts, and minutes.
Easy IEP, EP Training	Teacher Planning Week August 2023	<p>Brownell, Mary T., et al. "Improving Teaching Quality for Students With Disabilities: Establishing a Warrant for Teacher Education Practice." <i>Teacher Education and Special Education</i>, vol. 43, no. 1, SAGE Publishing, Feb. 2020, pp. 28–44. https://doi.org/10.1177/0888406419880351.</p> <p>Paz-Baruch, Nurit. "Self-Regulated Learning and Motivation Among Gifted and High-Achieving Students in Science, Technology, Engineering, and Mathematics</p>	Staff sign-in sheets, training agenda, handouts, and minutes. Completion of guide sheets, IEP's and EP's

		Disciplines: Examining Differences Between Students From Diverse Socioeconomic Levels.” <i>Sage Journals</i> , vol. 46, no. 1, 2023, journals.sagepub.com/doi/10.1177/01623532221143825.	
ESE and ESOL Strategies and Accommodations	August 2023 ongoing	Gonzales, Sandra M., and Susan L. Gabel. “Exploring Involvement Expectations for Culturally and Linguistically Diverse Parents: What We Need to Know in Teacher Education.” <i>International Journal of Multicultural Education</i> , vol. 19, no. 2, Eastern University, June 2017, pp. 61–81. https://doi.org/10.18251/ijme.v19i2.1376 .	Lesson plans, PLC agenda, minutes, and sign-in sheets
Social emotional learning/ Effective Strategies for parent communication	Teacher Planning Week August 2023. Monthly faculty meeting from August 2023. Ongoing.	Walden University. (2020, April 02). 9 Ways to Improve Parent-Teacher Communication. https://www.waldenu.edu/online-bachelors-programs/bs-in-elementaryeducation/resource/nine-ways-to-improve-parent-teacher-communication	Agendas, flyers, and sign-in sheets.
Incorporating Volunteers and Partners	Teacher Planning Week. Open House. August 2023 – May 2024	“Theory to Practice: School and Family Partnerships Lead to School Improvement and Student Success.” <i>School, Family, and Community Interaction</i> , May 2019, https://doi.org/10.4324/9780429305375-4	Staff sign-in sheets, training agenda, handouts, and minutes.

Other Activities

***Parkway Middle School** will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].*

Parkway Middle School will implement additional activities that will encourage and support parents to participate more fully in the education of their children.

These activities include:

- The implementation of the Title I Parent Resource Center.
- The Implementation of the Parent Skills Night, which will help train parents on the various learning platforms and programs to better support their child.
- Literacy Night invites all stakeholders to join our campus in order to participate in interactive, fun literacy activities. A virtual option will be available.
- High School Expectations Night – Parents of 8th grade students will learn about high school magnet programs, high school athletics, Advanced Placement courses, dual enrollment, and other available classes. They will be able to speak with high school counselors and BRACE advisors.
- GEM/ GEARS Night: Parents with students enrolled in GEM and GEARS classes will learn more information about the program. They will be informed about End of Course exams that these students must take. Resources will be offered to these parents so that they may assist their children in these courses. Parents will also have an opportunity to speak with district personnel associated with each program.
- ESPN (Empowering Students and Parents Night) parents will be provided materials and training in strategies that they may implement at home to help their child improve academically as well as experience hands-on activities that give parents insight into what students are learning in their classes. A virtual option will be available.
- Social Emotional Learning (SEL) night: parents and students will learn of resources and strategies that target students and family mindfulness, self-awareness, and mental health.
- Parents “drive by” events: This is an opportunity for parents to learn and quickly pick up information/ handouts about their child's learning environment and how they can help their child academically at home.
- There will still be some blended and in-person family nights to allow flexibility in event times and increase parent and family participation.
- Community outreach: Parkway Middle School will go out into the community to share school events information and academic tips to help families. Families will be given a

calendar of pre-planned events toward the beginning of the year. An updated calendar will be redistributed periodically as items are added. A monthly calendar can also be found on the school's website. The school's newsletter is also published on a quarterly basis.

Communication

Parkway Middle School will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Parkway middle school will provide information about the title one program to parents in a timely manner by doing the following:

- A link to the Title I website will be placed on the school's website.
- Additional Title I training information will be posted at the start of the school year on the students' online learning platforms, like CANVAS. Information will be disseminated at Open House, all SAC and PTSA meetings, as well as on the school's website.
- Calls via parent link will be made to inform parents of Title I trainings that take place throughout the district.
- Parents will be provided individual reports about the performance of their child on state assessments in math, reading, writing, and science.
- A detailed description of curricula will be available during Open House and will be placed on the school's website.
- Multiple parent meetings where parents view presentations that explain all about Title I.
- Parents will also be given the opportunity to voice their ideas and opinions for our school's SIP or school improvement plan, school dash parent compact, and parent involvement plan.

Accessibility

Parkway Middle School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family

members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

1. Teachers will serve as translators for Spanish and Haitian Creole speaking parents at monthly meetings, conferences, and trainings.
2. Dictionaries will be available in Spanish, Haitian Creole, and Portuguese in the Parent Resource Center.
3. Written communication will also be sent home in Spanish, Portuguese, and Haitian Creole.
4. Sessions will be offered at our Parent Nights to assist parents of ESOL/ ELL students.

School-Parent Compact

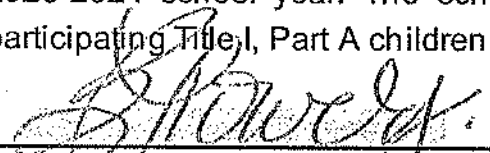
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.


Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.


This plan was adopted by the school on 03/31/2023 and will be in effect during the 2023-2024 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 29, 2023.




Signature of Principal



SAC Chairperson



Date



Date