

School Advisory Council

Agenda and Minutes Guidelines

F.S.001.452, SB Policy 1403, Robert's Rules of Order

9/5/2024



Agenda

Sunshine Law Requires:

Name of Organization: Tequesta Trace Middle School
Name of Group: School Advisory Forum (Council)
Location: 1800 Indian Trace, Weston, FL 33326
Type of meeting: General Meeting (Subcommittee meeting, Workshop)
Date & Time: September 25, 2024 – 8:15 am in Media Center at Tequesta Trace MS

Florida Statute & Robert's Rules of Order for Setting an Agenda:

1. Call meeting to order

F.S. 1001.452 (1) (d) (1)

a. Chair verifies that quorum has been met

2. Approval or correction of previous month's minutes (June 2024, last year)

F.S. 1001.452 (1)(d)(5)

3. Mr. Rivera Updates

4. 2024-2025 First Meeting Welcome / Review of SAC Dates for the year

5. Approval of SAC Bylaws 24-25

6. 23-24 Cognia Executive Customer Survey Results Review (last year)

7. SIP Data/Discipline

8. SESIR Events – School Environmental Safety Incident Reporting

9. BTU Updates

10. New Business (PTA, All of the Wonderful Trace Happenings, etc.)

11. Next meeting date: October 10, 2024

12. Adjourn the SAC meeting

13. SAF Meeting Begins

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12.5

