



**West Hollywood Elementary**

**School Advisory Council Agenda  
November 3, 2022**

- I. Welcome**
- II. Approval of October Minutes**
- III. School Improvement Plan**
  - A. Reading Plan
  - B. Equity Plan
  - C. ESSA Sub-Groups
- IV. Title-I Updates – Dr. Murphy**
- V. Principal’s Report**
  - A. School Recognition Funds \$32.00 & Accountability Funds \$3,123.57
  - B. School Environmental Safety Incident Reporting Database
- VI. Other Business**
- VII. Adjournment**

**School Advisory Council Minutes**  
**November 3, 2022**

**I. Welcome**

Mr. Myers and Mrs. Clinch started the meeting at 5:40 P.M.

**II. Approval of October Minutes**

Minutes for October were reviewed. Motion to approve the minutes by Mr. Myers and Mrs. Clinch seconded the motion.

**III. School Improvement Plan**

A. Reading Plan – Dr. Murphy spoke about the reading plan and how the recently adopted materials like the Benchmark Advance align with the B.E.S.T. Standards. She stated how the new materials help prepare the students for the new FAST assessments. VPK and Grades 1-2 take the STAR Assessment which is part of the FAST assessments. The teachers use data from these assessments and materials to help them determine which students need interventions to close the learning gap. As of right now some of the approved RTI interventions include Reading Horizons and Leveled Literacy Intervention.

B. Equity Plan – Mrs. Clinch talked to committee members and guests about the school equity plan. She explained what the purpose of the equity plan was. Our goal for last year was for students to be reading at 75% in reading levels, which we met. Students included in the equity plan were at 81%. The gained at least 2 reading levels or more.

C. ESSA Sub-Groups – Mrs. Clinch also spoke about our ESSA sub-groups. Our Sub-groups are made up of the different minorities that are in our school population. Our black African American group, Hispanic group, Students with Disabilities, English Language Learner group are all considered sub-groups. We look at these groups ensure they are making adequate progress. Our goal for these groups is to make sure they are 51% and higher. Our Hispanic sub-group is the largest sub-group and a second goal that we have is for this group to decrease the learning gap by 10%. A third goal we have is to include more multi-cultural nights at the school. Many of our teachers have included many new projects and events that promote inclusivity and has students learning about famous people from other cultures, and the impact that they have had on the world.

IV. **Title-I Updates** – Dr. Murphy reviewed the Parent and Family Engagement Plan. She shared the location for parent to access the current year's School Improvement Plan with Title 1 Addendum. Parents were asked to complete a Parent and Family Engagement Survey. They can fill it out online or a hard copy that was distributed earlier.

V. **Literacy Updates**-Dr. Murphy discussed the Reading Plan. Tier 1 instruction is provided through Benchmark Advance Florida 2022. It is aligned to BEST ELA standards. Teachers provide instruction through whole group and small group instruction. Mastery of standards are assessed every 15 days through unit assessments. Students are also assessed three times a year through FAST STAR Early Literacy and Star Reading (Grades K-2) and FAST Cambium Assessment (Grades 3-5). If a student is below 40%, then the student is referred for Tier 2 and Tier 3 interventions. Programs utilized for Tier 2 and Tier 3 are Leveled Literacy Intervention, Reading Horizons, Reading Elevate, and Wilson Foundations. Dr. Murphy shared information regarding the New World Reading Program. She shared a QR code for parents to apply. Students who are eligible will receive free

Scholastic books delivered to their homes.

- VI. **Principal's Report** – A. Mrs. Clinch shared the amount of money that we currently have in the School Recognition Funds, which is \$32.00 & Accountability Funds which is, \$3,123.57. As of this time we have these funds available. In years past we used these funds to purchase things like Reflex Math and FRAX for students.
- B. School Environmental Safety Incident Reporting Database – Mrs. Clinch shared that currently there is one unsubstantiated bullying referral, and there were three vaping incidents. She stressed the importance of speaking to your children about the dangers of vaping usage
- C. **Other Business** – A question about the gates was presented by a guest. Mrs. Clinch explained that today, just before dismissal, we had to put the school in a “secure” which means that there was a threat nearby the school that was off campus. Teaching and learning continue happening, but movement is limited within the schools. No one is to be outside. She explained the difference between a secure and a lockdown and parents understood and agreed that the safety of the students is of the utmost importance.
- D. **Adjournment** Meeting was adjourned at 6:00 P.M.



## West Hollywood Elementary

### School Advisory Council Meeting Minutes: October 6, 2022, 5:30 pm

- I. **Welcome:** Mrs. Clinch introduced the staff to the parents and community members. Ms. De Los Angeles called the meeting to order at 5:30 pm.
- II. **Approval of September 2022 SAC Bylaws:** Mrs. Clinch shared the September 2022 SAC Bylaws with the parents for them to review.
- III. **Principal's Report – Mrs. Palacios:** Mrs. Palacios shared the amount of money in the School Recognition Funds and Accountability Funds \$2,277. She discussed the school would like to purchase the renewal license for Reflex Mathematics. She discussed the Bullying Report Process and Free Breakfast/Lunch Program for all Title 1 students this school year. Thanked the parents for their support. Mrs. Palacios shared the new FAST assessment will be tested three times a year.
- IV. **School Improvement Plan – Ms. De Los Angeles:** Ms. De los Angeles discussed our district/school RTI process. She also reviewed the district SEL program. Ms. Alexandra Bellon, SBBC SEL Specialist, presented available programs offered via Broward Schools for Social Emotional Learning.
- V. **Title I Updates – Dr. Murphy:** Parents were given opportunity for input on School Improvement Plan with Title 1 Plan (Addendum). No input was provided by teacher, parent, and community. Parents were encouraged to provide input by completing the Title 1 survey. The title 1 Compact was discussed and Dr. Murphy encouraged parents to complete and return to school.
- VI. **Literacy Updates-Dr. Murphy:** October is Literacy Celebration Month. Upcoming Events include Hispanic Heritage Celebrations, Read for the Record (October 27, 2022), and Vocabulary Parade (October 28, 2022). Our Family Literacy Night is scheduled for November 3, 2022.
- VII. **Other Business:** None currently.
- VIII. **Adjournment:** Mrs. Clinch motioned to adjourn the meeting at 6:00 pm. Mr. Palacios seconded the motion.

☆ SAC Sign in Sheet for West Hollywood ES (0161)

Date: 11/3/2022

Time: 5:30 PM

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Andre, Ashley	Community / Business Representatives	No	No	
2	Antunez, Karenina	Parent	No	Yes	
3	Campo, Rosemarie	Teacher	Yes	No	
4	Fonseca, Cassandra	ESE Parent of a student at the school	No	Yes	CF
5	Heeralal, Deliah	Gifted Parent of a student at the school	No	Yes	
6	Jennings, Angela	SAF Chair (or designee) Parent of a student at the school	No	Yes	
7	Khan, Shazeena	Parent	No	Yes	
8	Myers, Mark	SAC Chair	Yes	No	MM
9	Negri, Melissa	BTU Steward (or designee)	Yes	No	
10	Palacios, Lina	Principal	Yes	No	
11	Paula, Martha	Parent	No	Yes	M.P.
12	Puglisi, Astria	ESOL Parent of a student at the school	No	Yes	
13	Strayer, Karen	I-Zone Representative (must be a parent)	No	Yes	
14	Taylor, Marlon	Parent	Yes	Yes	MT
15	Vergara, Giovanni	Non-Instructional Support Employees	Yes	Yes	
16	Vinas, Ana	Parent	No	Yes	
17	Zamudio, Cristina	Pre-K (if applicable - parent or certified teacher)	Yes	Yes	



