

**TED TOOMER, Ed.D., ASSOCIATE SUPERINTENDENT
OFFICE OF ASSOCIATE SUPERINTENDENT**

PHONE: 754-321-3800 **FAX:** 754-321-3886 **EMAIL:** ted.toomer@browardschools.com

Signatures on File

DATE: August 3, 2023
TO: All Principals
FROM: Patricia Brown, Director
Athletics & Student Activities
VIA: Ted Toomer, Ed.D.
Office of Associate Superintendent
SUBJECT: **AFTERSCHOOL EXTRACURRICULAR AND SUPPLEMENTAL PROGRAMS
PARENT/LEGAL GUARDIAN AUTHORIZATION FORM**



ACTION: All afterschool extracurricular and supplemental clubs, programs, and extended learning opportunities require a signed parent/legal guardian permission form prior to a student being permitted to attend. The permission form must be completed in its entirety to include, at minimum, the following details:

1. The nature of the event or activity.
2. The date(s) and time(s) of the event or activity.
3. Specific location(s) and type(s) of sponsors/guests at the event or activity.
4. Method of student supervision provided, such as anticipated number of chaperones.

A separate form, signed by a student's parent/legal guardian is required for each club, program, or activity and must be maintained by the club sponsor.

RATIONALE: Rule 6A-10.089, F.A.C. requires Districts to adopt procedures to fully inform parents of the details of events, activities, or supplemental programs. District procedures must require signed parent or guardian permission forms for events or activities. The Afterschool Extracurricular and Supplemental Program Parent/Legal Guardian Authorization Form serves to assist schools in compliance with this requirement.

For additional information, please contact Patricia Brown, Director, Athletics & Student Activities via email at patricia.ann.brown@browardschools.com

TT/PB:sw

cc: Regional Superintendent Offices