

West Broward High School

SAC Minutes - (November 19, 2024)

Attendance:

Signed in

Call to Order:

A meeting of the __ (West Broward High School) __ School Advisory Council was held in the (Media Center at 500 NW 209th Ave Pembroke Pines, FL 33029) on November 19, 2024.

- *Micah Moreno called the meeting to order at 3:33pm. Dianek Ventura will record minutes for this meeting.*

1. New Business:

- a. Florida School Recognition Program (A+ Funds) Proposals and Ballot Creation
 - i. 2023/2024 non recurring funds
 - ii. \$337,654 is coming but after fees it is = \$310,144
 - iii. Voting will take place on December 2, 2024
 - iv. Ballot must pass by 51% of all voting members
 - v. These funds do not roll over
 - vi. School funds are decided by SAC – should there be school funds approved
 - vii. Fill in the blank sample ballot
- Discussion on breakdown between funds to be used for nonrecurring expenditures for educational equipment/materials and percent funds to be used as a one-time bonus to be divided among staff.
 - Option 1 - Discussion on 5% to the school and 95% for staff
 - Option 2 - Discussion on 10% to the school and 90% for staff
 - Any leftover A+ Funds will be used for nonrecurring expenditures for educational equipment and materials.
 - Asked for the relevance of the third bullet
 - It is a requirement
 - Option 3 – None of the above
 - Option 3 is a requirement
 - Who calculates the dollar amount and how is everything is divided

Accountability Funds Currently Available: \$37,120.02

School Environmental Safety Incident Reporting (SESIR) data <https://www.browardschools.com/Page/38107>

- Office Manager
- SROs are not included
- Security is not included
- No one had an issue with 2023/2024 school year written on the ballot
 - Must be discussed and written in
- Ms. Liverpool brought up a certain amount of time in which the person had to be employed
- Mr. Jones suggested that we talk about the who first
- The long-term substitutes are not through Kelly Services

➤ Discussion on who to include:

- **Long Term Substitutes (every day at school)**
- **Social Worker**
- **Family Counselor**
- **ESE Counselor**
- **Speech Pathologists**
- *Campus Monitor – Review later*
- *Security Specialist – Review later*
- *Campus Manager – Review later*
- **Full time Instructional Staff**
- **Non-Instructional Staff**
- **Cafeteria workers**
- *Nurse – Review later*

- **Full time instructional staff and noninstructional staff to be included.**

- Total 186 staff

- Long term substitutes are hired as long-term substitutes
- Ms. Alberti spoke about giving the Nurse a smaller percentage
- Ms. Liverpool spoke about excluding groups and these groups leaving immediately after the school day was over
- Security - total of 9 people
- Some nurses come a few days per week

➤ Discussion:

- Prorated as a strong option
- Time employed hire by date
- Time working vs time hired
- Ms. Terribile spoke about her assistant who started in February who is phenomenal, and prorating is fine but should apply to this type of individual
- Splitting between two individuals who each worked a portion of the year
- Full time employee
- Part-time employee – 1 teacher, ESE Family Counselor (shared)
- Maternity/Medical vs personal
 - If on leave, they are still employed
- Teachers who are hired for a portion of the school year would be prorated
- Mr. Jones talked about pro-rated and not if this person is bad or good
- Spoke about intermittent leave - Pro-rated would be only if a leave of absence is taken as an option
- Time when the person was not contracted
- Ms. Difede spoke about time employed vs days worked
- Ms. Liverpool suggested to look at time employed in a percentage
- Need to be clear not to penalize teachers due to some that take time off at the worst time of year
- About \$1500 per person (General number)
- Looked at time worked vs a 70% or 85% of the year worked
- What about retirees, contracts not being renewed
- Talked about surgeries and why taking away people's time due to needs
- Prorating vs hire by date is on the table
- Time served – generous with people going out for an emergency
- Mr. Jones talked about having 95/5 for both and a percent for time employed
- 85% of time employed was restricted – This was last year's number
- Some were talking about 70%
- Going back to prorating to make it the most fair
- Mr. Jones said 10% back to the school has never passed
- Option 3 takes us back to the drawing board
- Then went back to 5%/95% for both options but Ms Difede spoke about a potential split of the votes.
- Is 100% for staff an option?
- Ms Zorn spoke about keeping money for the school for Science programs etc.
- Percentage being the full share vs time worked
- Spoke about 100% of the employees getting the money and if there is a desire for that
- Speaking about multiple employees working one position
- Mr. Jones suggested we go back to prorate those that were not employed the entire year
- There must be a threshold of time served

Accountability Funds Currently Available: \$37,120.02

School Environmental Safety Incident Reporting (SESIR) data <https://www.browardschools.com/Page/38107>

- If someone is employed all year, they get the entire amount. If not employed for the entire year, then they are prorated
- Adding back the WHO
- Those who were not renewed/retired
- Should not have a conversation around one person or people that are not renewed
- Take the nurse out due to not having anyone consistently
- Include security

Ballot: Option 1

- 5% of the funds will go to the school to be used for nonrecurring expenditures for educational equipment and materials
- 95% of the funds will be used for a one-time bonus to be divided amongst instructional and non-instructional staff on the 2023-2024 Staff Roster including:
 - Interim Substitutes, School Social Worker, Family Counselor, Speech Pathologist, School Psychologist, Security, and ESE Counselor
 - Any school-based employee not employed for the full year would be prorated based on contract time employed at West Broward
 - Part-time and shared employees will be pro-rated based on percentage employed at West Broward
- Any Leftover A+ Funds will be used for nonrecurring expenditures for educational equipment and materials

Ballot: Option 2

- 10% of the funds will go to the school to be used for nonrecurring expenditures for educational equipment and materials.
- 90% of the funds will be used for a one-time bonus to be divided amongst instructional and non-instructional staff on the 2023-2024 Staff Roster including:
 - Interim Substitutes, School Social Worker, Family Counselor, Speech Pathologist, School Psychologist, Security, and ESE Counselor
 - Any school-based employee not employed for the full year would be prorated based on contract time employed at West Broward
 - Part-time and shared employees will be pro-rated based on percentage employed at West Broward
- Any Leftover A+ Funds will be used for nonrecurring expenditures for educational equipment and materials

Ballot: Option 3

NONE of the Above

- **Motion to vote on ballot as displayed: Michele Difede and seconded by Natalie Allen**
- **Unanimously approved as projected by roll call – 15 Yes, 0 No, 0 Abstentions**

Alberti, Jennifer - Yes
 Allen, Natalie - Yes
 Allen, Ryan - Yes
 Blackshaw, Laura - Yes
 Brown, Lisa - Yes
 Miller, Gabriella - Yes
 Morejon, Elizabeth - Yes
 Moreno, Micah - Yes
 Simpson, Rochelle - Yes
 Terribile, Tara - Yes
 Tomlinson, Uta - Yes
 Ventura, Dianek - Yes
 Villegas, Christopher - Yes
 Villegas, Mia - Yes
 Zorn-Milmed, Sarah - Yes

2. Meeting Adjournment:

- a. Motion to adjourn by Jennifer Alberti and seconded by Elizabeth Morejon at 5:31pm.**
 - i. 15 Yes, 0 No, 0 Abstentions**

Submitted by,
 Name of Recorder: _____ Dianek Ventura _____
 Name of Position on Board: _____ Secretary _____
 Approval Date: _____

School Advisory Meeting Information	
<i>Meetings will begin at 3:00 pm this year on the first Tuesday of every month.</i>	
<i>*Signifies SAC/SAF combined meeting</i>	
August 27, 2024*	January 7, 2025
September 3, 2024	February 4, 2025
October 1, 2024	March 4, 2025
November 12, 2024	April 1, 2025
December 3, 2024	May 6, 2025*