



PEMBROKE LAKES ELEMENTARY SCHOOL  
School Advisory Council (SAC)  
October 29, 2024

### Call to Order

The meeting of the Pembroke Lakes Elementary School Advisory Council was held in the school Media Center and on Teams on October 29, 2024. Mrs. Fernandez made a motion to call the meeting to order at 2:19 p.m. It was moved by Lori McLaughlin and seconded. Kimberly Carraha recorded minutes for this meeting.

Ms. Fernandez stated that there were some addendums to the agenda: PBIS was added to the agenda and the Title 1 information will be shared out at the next meeting instead.

### Introduction and Attendance

Quorum was met. Participants were in person and online via Teams.

### Welcome

- Approval of Minutes from September 20, 2024.
  - Motion to approve made by Ms. Benedit and seconded.

### High Quality Instruction

- School Improvement Plan Chairs Report (Reading, Math, Science, Writing)
  - Ms. Benedit reported on the progress begin made in Reading and reviewed what each grade level was currently working on. She explained how 5<sup>th</sup> grade was working on exemplars and FSA items in preparation for testing.
  - Ms. Monnin stated what each grade level was working on and that "Science in Specials" was in its third week (one day a week). Science night will be Tuesday, March 18<sup>th</sup>. FIU will be coming in to do an activity.
  - Ms. McLaughlin reported that grade levels are working on Unit 3 and students are in week 4 of PLE's focus on phonics. Scholastic word for vocabulary is available this year for grades 3-5. Students in Tiers 2 and 3 continue with interventions.
  - Ms. Jones reported on behalf of Ms. Orrett. PLE is piloting a program which began last year called Scale Up-two year implementation. Prior to in person trainings, there is a 3-hour self-paced training in each domain. Teachers are in the process of registering and participating in the courses.
- Overview of School Improvement Plan (SIP)
  - Mrs. Fernandez reviewed how to access the SIP plan on the school website.
    - Early Warning Indicators
      - Ms. McLaughlin reviewed the early warning signs for interventions for phonological awareness. She reviewed the programs being used for interventions such as Heggerty.
      - Other interventions are being implemented

- Areas of Focus (Formerly Goals, Strategies, and Activities)
  - Mrs. Wagner presented on the goal in mathematics to increase learning gains from 69% to 70%- a year's worth of growth for a year's worth of time.
  - The learning gains were explained as an increase in score is not necessarily considered a learning gain.
  - Proficient level 3-5-need to maintain levels but improve scale scores.
  - ELA focus on lowest 25% of students. Stacked from highest to lowest and the focus is on the lowest quartile.
  - Goal for ELA is to increase learning gains from 63% to 65%.
  - In the area of science, the focus is on proficiency because there are no learning gains as it is only tested in 5<sup>th</sup> grade and no previous grades to compare.
  - Goal to increase proficiency from 63% to 65%
  - Mrs. Wagner reviewed specific evidence-based interventions and strategies to ensure that the goals will be attained.
- Positive Behavior Intervention System (PBIS)
  - Mrs. Knapp introduced herself as the new Vice Principal and as a parent.
  - Explained that PBIS is the Positive Behavior and Intervention Supports being implemented here at PLE.
  - A video presentation explained more about what it is, how it is used and implemented. It is a team-based approach to problem solving.
  - Framework for creating a more safe and effective school.
  - Two years ago PLE was recognized as a bronze school, silver last year and hoping to be platinum this year.
  - Ms. Knapp reviewed Tier 1 and how it is implemented
    - School wide expectations,
    - Positive reinforcement strategies-rewards, PBIS celebrations, pelican bucks, Kids of Character
    - Consistent correction-Discipline flow chart
    - Logical consequences
    - Team meets monthly

### **Safe and Supportive Environment**

- Guidance Report - Ms. Fultz
  - Red Ribbon week was last week
  - Kids of character and monthly nominations for Pembroke Pines Police department student of the month.

### **Effective Communication**

- Media Center Report - Ms. Monnin reported on Ms. Fossella's behalf
  - 4,652 books have been checked out to date.
  - Working on Hispanic Heritage presentations
  - Apps such as SORA, Microsoft Suite being utilized by students.

### **Principal's Report-Mrs. Wagner**

- Overview of state and district assessments 2024-2025
  - Presentation shared which explained the following topics-

- Why we test, being accountable, making informed decisions and teaching appropriately to the standards.
  - Reviewed frequently asked questions and answers about testing.
  - Assessment results impact on students-focus on third grade for us
  - Common features of the assessments such as paper based, adaptive, accommodations and computer.
  - Accessing the results on the Focus Parent Portal
  - Review of state assessments at the elementary level
  - Review of district assessments at the elementary level
  - Teacher systems to support student mastery of Florida benchmarks
  - Results are monitored at all levels: district, school, teacher, parent/student
  - Links to access documents that provide more detailed information will be posted on the school website
  - Florida Assessment of Student Thinking (FAST)
    - Understanding the reports
  - Science State assessments
  - School and district view of where PLE's current standing is. Reports and scores added up to create a percentage. 62% is the lowest to be considered an A.
- School Environmental Safety Incident Reporting (SESIR) Data
  - One unsubstantiated case of bullying
- SAC Funds Update
  - Current balance of the available SAC funds in the school's budget is \$1,707.12
  - Year-to-date expenditures \$1,000 (used for partial purchase of agenda books)
- S.M.A.R.T. Program Updates-no updates at this time.
- Other School Updates
  - Character book parade will be held this Thursday
  - Picture make ups will be November 6<sup>th</sup>
  - Quarter 1 assembly for 3<sup>rd</sup>-5<sup>th</sup> graders honor roll students and Kids of Character will be on November 8<sup>th</sup>
  - Planning day after winter break has been changed to the Friday instead of Monday.
  - Progress Learning on the Clever app is a science-based application program like i-Ready. Encouraged families to work on them at home.
  - New district fire protocol is being implemented. The focus is on evacuating safely-Feel, Listen, Look, Go!
  - Student data chats have been completed for 2-5<sup>th</sup> grades.
  - Teacher data chats are in progress.

### **Conclusion of SAC Meeting**

Mrs. Fernandez introduced, to begin the SAF meeting.

Motion to end the meeting at 3:22 was made by Mrs. Fernandez and seconded.

Our next SAC Meeting will take place on November 19, 2024.

Submitted by,  
Kimberly Carraha  
SAC Secretary

Approval Date: 11/19/24