

**CHALLENGER ELEMENTARY SCHOOL**  
**School-Level Parent and Family Engagement Plan (PFEP)**  
**2024-2025**

**Mission Statement**

*Challenger Elementary will provide a positive learning environment, which recognizes the importance of individual needs, and encourages community involvement. Challenger is committed to educating all students/staff to reach their highest potential.*

**Engagement of Parents and Families**

*Challenger Elementary School will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].*

Response: Be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring-

- (A) That parents play an integral role in assisting their child's learning
- (B) That parents are encouraged to be actively involved in their children's education at school
- (C) That parents are full partners in their children's education and are included, as appropriate, in decision making on advisory committees to assist in the education of their children.
- (D) The carrying out of other activities, such as those described in section 1118 of the ESEA
  - Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent.
  - Jointly develop/revise with parents, the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community.
  - Jointly conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the school's parental involvement policy.

- Use the findings of the parental involvement policy evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy.
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF)
- If the plan for Title I, Part A, developed under section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency
- Provide to each parent an individual student report about the performance of their child on the State assessment in at least mathematics, language arts, and reading
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002)
- Provide each parent timely notice information regarding the professional qualifications of the student's classroom teachers and paraprofessionals, as described in section 1111(h)(6)(A)

### **Coordination and Integration**

*Challenger Elementary School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C (Migrant); Title I, Part D (Neglected, Delinquent and At-Risk Youth); Title II (Effective Instruction/Professional Development); Title III (ELL/ESOL) and Title IX, Part A (McKinney-Vento Homeless)[Section 1116(e)(4)].*

<b>Count</b>	<b>Program</b>	<b>Coordination</b>
1	Individuals with Disabilities Education Act (IDEA) Supplemental instruction support provided by the school will be discussed with parents during the development of the students IEP.	Individuals with Disabilities Education Act (IDEA) Supplemental instruction support provided by the school will be discussed with parents during the development of the students IEP.
2	Title I, Part A Title funds at Challenger Elementary School provide additional	Title I, Part A Title funds at Challenger Elementary School

	teachers to assist students, particularly low performing students.	provide additional teachers to assist students, particularly low performing students.
3	Title I, Part A Staff Development funds are used to develop a comprehensive professional training program to improve delivery of instruction through a variety of workshops designed to move teachers to	Title I, Part A Staff Development funds are used to develop a comprehensive professional training program to improve delivery of instruction through a variety of workshops designed to move teachers to mastery and improve student achievement
4	Title I, Part A	The district coordinates with Title I and Title II to ensure staff development needs are provided.
5	Title I, Part A	Parental Involvement Funds are utilized to fund academic parent nights that provide parents with new skills to support student learning at home. Monies are used to purchase food, supplies/materials and provide stipends for teacher presenters.

**Annual Parent Meeting**

*Challenger Elementary School will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].*

<b>Specific Activity</b>	<b>Frequency and Duration</b>	<b>Evidence-Based Research</b>	<b>Evaluation of Implementation and Effectiveness</b>
<i>Distributing Public Meeting Flyer</i>	<i>Three Weeks prior to event.</i>	<i>US Department of Education: "Strategies for</i>	<i>Flyer posted on school website and posted at</i>

	<i>Daily to newly registered and current students/families.</i>	<i>Equitable Family Engagement”</i>	<i>the Single Point of Entry/School Entrance.</i>
<i>Announcement (Marquee, Class Dojo, Parent Link, School Website)</i>	<i>Three Weeks prior to event. Advertisement to last three weeks long. -Parent Link once per week and twice within the week leading up to event.</i>	<i>US Department of Education: “Strategies for Equitable Family Engagement”</i>	<i>Printout of Class Dojo and Parent Link Report</i>
<i>Develop an Agenda and Sign-in Sheets</i>	<i>Agenda developed one week [prior to event and shared with participants for several minutes at the beginning of meeting.</i>	<i>US Department of Education: “Strategies for Equitable Family Engagement”</i>	<i>Agenda and Sign in Sheets</i>
<i>Pre-K, K, 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> Grade Open House</i>	<i>One; August (1 hour session per grade level)</i>	<i>Mapp, K.Carver, I and Lander, J (2023). Powerdul Partnerships: A Teacher’s Guide to Engaging Families for Student Success</i>	<i>Parent sign-in sheets: parent workshop evaluation’ team meeting debriefing agenda;minutes/notes and sign-in sheets</i>

**Flexible Parent Meetings**

*Challenger Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].*

Challenger Elementary School will schedule meetings to be held at various times during the day and evening to better accommodate parents. Our school will hold an Open House for parents and students at each grade level to serve as a school/classroom orientation and inform them about the school’s participation in the Title I program and to encourage parents to become involved in reviewing the School’s Title I Plan.

Teachers will hold conferences individually with parents of children in their classrooms twice per year. Parents will be given quarterly interim reports as needed and report cards quarterly to keep them informed of student progress. Parents will be asked to engage in discussions on how they can support educational efforts made by the school. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. Also, the school will host different academic workshops where childcare will be provided.

**Building Capacity**

*Challenger Elementary School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child’s academic achievement, such as literacy training and using technology [Section 1116(e)(2)].*

<b>Specific Activity</b>	<b>Frequency and Duration</b>	<b>Evidence-Based Research</b>	<b>Evaluation of Implementation and Effectiveness</b>
Fall Conference Day/Night	October 2024/March 2025	<i>US Department of Education: “Strategies for Equitable Family Engagement</i>	Flyer, Class Dojo, online sign up system (sign up genius)
Parent University & Technology Night	Annually (2-hour event) September 2024	Sage Journal: “Family Engagement in Schools: Parent, Educator, and Community Perspectives”	Flyer, Agenda, Sign-in Sheets Evaluation Forms
Math & Science Family Night	Annually (2-hour event) February 2025	Sage Journal: “Family Engagement in Schools: Parent, Educator, and Community Perspectives”	<i>Parent sign-in sheets: parent workshop evaluation’ team meeting debriefing agenda; minutes/notes and sign-in sheets</i>
Assessment Updates Individual Conferences	Ongoing throughout the year (September 2024 – May 2025)	<i>US Department of Education: “Strategies for Equitable Family Engagement</i>	Flyer, Class Dojo, online sign up system (sign up genius)
Monthly SAC/SAF Meetings	Monthly meetings throughout the school year (September 2024-May 2025)	<a href="https://www.pta.org/home/run-your-pta/family-school-partnerships">https://www.pta.org/home/run-your-pta/family-school-partnerships</a>	SAC Agendas, Sac Minutes, SAC Sign-In Sheets
Family Literacy Night	Annually (2-hour event) January 2025	Sage Journal: “Family Engagement in Schools: Parent, Educator, and Community Perspectives”	<i>Parent sign-in sheets: parent workshop evaluation’ team meeting debriefing</i>

			<i>agenda; minutes/notes and sign-in sheets</i>
Kindergarten Round-Up / Parent Move-Up Night	Annually (2 hour event) April 2025	US Department of Education: "Strategies for Equitable Family Engagement"	Flyer posted on school website and posted at the Single Point of Entry/School Entrance. Printout of Class Dojo and Parent Link Report Agenda and Sign in Sheets

### Staff Training

*Challenger Elementary School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].*

<b>Specific Activity</b>	<b>Frequency and Duration</b>	<b>Evidence-Based Research</b>	<b>Evaluation of Implementation and Effectiveness</b>
<i>Communicating and working with parents</i>	<i>Ongoing process August 2024-June 2025</i>	Strengthening Families, Center for the Study of Social Policy (2023). Retrieved from <a href="http://www.pastrengtheningfamilies.org/wpcontent/uploads/sites/25/2023/12/Strong-Families-Brochure-ADA.pdf">http://www.pastrengtheningfamilies.org/wpcontent/uploads/sites/25/2023/12/Strong-Families-Brochure-ADA.pdf</a>	<i>Improve the ability of staff to communicate and work effectively with parents</i>
Cultural Sensitivity	Ongoing process August 2024-June 2025	US Department of Education: "Exploring Culturally Responsive Pedagogy: Teachers' Perspectives on Fostering Equitable and Inclusive Classrooms"	Provide information to staff on the various cultures represented in the school to increase awareness of the various cultures of the students enrolled
Conducting Effective Parent Teacher Conferences	Ongoing process August 2024-June 2025	Strengthening Families, Center for the Study of Social Policy (2023). Retrieved from <a href="http://www.pastrengtheningfamilies.org/wpcontent/uploads/sites/25/2023/12/Strong-Families-Brochure-ADA.pdf">http://www.pastrengtheningfamilies.org/wpcontent/uploads/sites/25/2023/12/Strong-Families-Brochure-ADA.pdf</a>	Meet with teams to share ways to effectively hold parent-teacher conferences and how to help parents support

		<a href="https://www.ngfamilies.org/wpcontent/uploads/sites/25/2023/12/Strong-Families-Brochure-ADA.pdf">ngfamilies.org/wpcontent/uploads/sites/25/2023/12/Strong-Families-Brochure-ADA.pdf</a>	their children at home academically
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**Other Activities**

*Challenger Elementary School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].*

<p>Activities:</p> <ol style="list-style-type: none"> <li>1. Title 1 Parent Resource Center: Inform parents of the available service Establish Location Resources (table/chairs, instructional materials, copy of parent involvement plan and compact</li> <li>2. Parent Communication Tools: Update Class Dojo and/or Canvas with classroom procedures, curriculum, assessment information, homework assignments, and/or special projects.</li> </ol>
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**Communication**

*Challenger Elementary School will provide parents of participating children the following [Section 1116(c)(4)]:*

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Challenger Elementary will provide information about Title I programs in a timely manner, using various methods of communication (Class Dojo, School website, meetings, parent link, Twitter).

Information about Title I programs, academic programs, NGSSS (Next Generation Sunshine State Standards) and B.E.S.T. (Benchmarks for Excellent Student Thinking), Grade Level Expectations, and forms of academic assessment will be shared with parents during Open House/Title I Information Meeting, parent conferences, and any other time a parent requests such information. Classroom teachers will explain and discuss the school's curriculum, and types of assessments used to measure student progress during Open House.

Title I teachers and administration will explain Title I programs and opportunities at the Title I Public Meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the annual Title I Public Meeting. Assessment data will be shared through Class Dojo and on the school website.

### **Accessibility**

*Challenger Elementary School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].*

Challenger Elementary will provide the Parent Family Engagement Plan (PFEP) in English, Spanish, and Haitian Creole. Parents will be sent notification of the plan on the school's Class Dojo School Story, Challenger website, School Parent link, and made available in the front office of the school.

All correspondences regarding the parent meetings will be created in the aforementioned languages and distributed to parents to increase participation.

Translators will be available at parent meetings and made available when needed and given advanced notice.

### **School-Parent Compact**

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].



Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

**Adoption**

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 03/20/24 and will be in effect during the 2024-2025 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2024.

  
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**Signature of Principal**

3/20/2024  
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**Date**

  
\_\_\_\_\_  
**SAC Chairperson**

3/20/2024  
\_\_\_\_\_  
**Date**