

★ SAC Sign in Sheet for Indian Trace ES (3181)

Date: 11/29/2023

Time: 2:15 pm

| #  | SAC Member Full Name  | Position  | SBBC Employee                        | Parent of Student                    | Sign Here |
|----|-----------------------|---|--------------------------------------|--------------------------------------|-----------|
| 1  | Bermudez, Julie       | Community / Business Representatives                      | No                                   | <input checked="" type="radio"/> No  |           |
| 2  | Bezier, Andrea        | I-Zone Representative (must be a parent)                  | No                                   | <input checked="" type="radio"/> Yes |           |
| 3  | Braud, Brian          | Community / Business Representatives                      | No                                   | No                                   |           |
| 4  | Clark, Regina         | BTU Steward (or designee)                                 | <input checked="" type="radio"/> Yes | No                                   |           |
| 5  | Cohen, Angela         | Teacher   | Yes                                  | No                                   |           |
| 6  | Couto, Rosa           | Pre-K (if applicable - parent or certified teacher)       | <input checked="" type="radio"/> Yes | Yes                                  |           |
| 7  | Damas, Bobby          | ESE Parent of a student at the school                     | <input checked="" type="radio"/> No  | <input checked="" type="radio"/> Yes |           |
| 8  | Donaldson, Irene      | Parent  | No                                   | <input checked="" type="radio"/> Yes |           |
| 9  | Gormaz, Maria Beatriz | ESOL Parent of a student at the school                    | No                                   | Yes                                  |           |
| 10 | Mila, Dione           | SAC Secretary   | <input checked="" type="radio"/> Yes | <input checked="" type="radio"/> No  |           |
| 11 | Molina-Macfie, Mary   | Community / Business Representatives                      | No                                   | No                                   |           |
| 12 | Murphy, Heather       | Gifted Parent of a student at the school                  | No                                   | <input checked="" type="radio"/> Yes |           |
| 13 | Rodriguez, Iris       | Non-Instructional Support Employees                       | <input checked="" type="radio"/> Yes | No                                   |           |
| 14 | Sakhrani, Kanchan     | SAF Chair (or designee) Parent of a student at the school | No                                   | Yes                                  |           |
| 15 | Sands, Cary           | Community / Business Representatives                      | <del>No</del>                        | No                                   |           |
| 16 | Saneholtz, Andrea     | Parent  | No                                   | <input checked="" type="radio"/> Yes |           |
| 17 | Schultz, Renell       | SAC Chair   | Yes                                  | No                                   |           |
| 18 | Spivey, Anna          | SAF Chair (or designee) Parent of a student at the school | <input checked="" type="radio"/> No  | Yes                                  |           |
| 19 | Winder, Amy           | Principal   | <input checked="" type="radio"/> Yes | No                                   |           |

School Advisory Council Meeting

Indian Trace Elementary

Wednesday, November 29, 2023 at 2:15 p.m.

AGENDA

- I. Welcome
- II. Approval of Minutes from October 25, 2023 meeting
- III. Principal's Report
  - a. Accountability Funds: Estimated \$9,904.37
  - b. SESIR Update
- IV. School Improvement Plan
- V. PTA Report
- VI. Next meeting Wednesday, December 20, 2023
- VII. Adjourn

Indian Trace Elementary  
School Advisory Council and School Advisory Forum JOINT Meeting  
400 Indian Trace, Weston, FL 33326  
Meeting Minutes  
October 25, 2023 – 2:18 PM

Discussion Items:

- Welcome
- Approval of SAC Minutes from September 6, 2023
- Principal's Report
  - Completed FTE Week enrollment of 707 students, affords an additional guidance counselor.
  - Accountability Funds: Estimated \$9904.37
    - Request SIPS: Systematic Instruction on Phonological Awareness Phonics and Sight Words program – 4 kits costs \$3618.00
      - Approved the Motion to spend SAF- Accountability funds to buy SIPS kits.
  - SESIR Update
  - Aftercare Surveys – Quarterly Review
- School Improvement Plan
- SAF Report
  - Broward County Bus Driver Shortage
  - Xello – Career and College Planning App
  - New K-12 Science Adoption
- PTA Report
  - PTA Website
  - Launched Coffee Talk
  - Holiday Shop
  - Initial 5<sup>th</sup> Grade Meeting
  - Reflections
  - Trick-or-Trot
  - Beautification Saturday November 4 AND Shoe Drive
  - Tijuana Flats Family Night

- Principal's Honor Roll
- Next Meeting Date: Wednesday, November 29, 2023
- Adjourn

Motions made:

- Approved Minutes September 6, 2023
- Approved the Motion to spend SAF Accountability funds to buy SIPS kits.
- Adjourn 2:57 PM

Amended and Approved: November 29, 2023

Recording Secretary: Dione Mila

DRAFT

Indian Trace Elementary  
School Advisory Council Meeting  
November 29, 2023  
400 Indian Trace, Weston, FL 33326  
2:15 pm  
**SAC Minutes**

**Attendance:**

Bermudez, Julie  
Bezier, Andrea  
Clark, Regina  
Couto, Rosa  
Damas, Bobby  
Donaldson, Irene  
Mila, Dione  
Murphy, Heather  
Rodriguez, Iris  
Sakhrani, Kanchan  
Sands, Cary  
Sanholtz, Andrea  
Schultz, Renell  
Spivey, Anna  
Winder, Amy  
Guest: Browne, Daphne

**Call to Order:**

A meeting of the Indian Trace Elementary School Advisory Council was held in the Media Center on November 29, 2023. Chairman Renell Schultz called the meeting to order at 2:15 PM. Dione Mila will record minutes for this meeting.

**Minutes:**

Amy Winder motions to approve the minutes of October 25, 2023, with the following corrections: change "SAF funds" to "Accountability Funds". Motion is "approved with corrections/amendments", vote is unanimous.

**Old Business:**

Principal's Report:

1. Accountability Funds: Currently \$6286.37 in the Accountability Funds. Expected increase to the Accountability Funds from the State Teacher Class Wallet funds in the amount of \$3654.37.
2. SESIR Update: 0 incidents reported.

3. US News and World Report: our school ranked in the top ten of all elementary schools (including charters) in Broward County! If we exclude charter schools, our school ranks #5 of the 138 public elementary schools in our county.
4. FAST PM 2 scheduled in December, Diagnostic 2 iReady scheduled for January.
5. The State is adjusting last year's FAST scores to come up with grades for each school.
6. Professional Development is planned for teachers in January to look at iReady data from Diagnostic 2 to determine next steps for student achievement.
7. Construction is ongoing. Issues with the Air Conditioning system are being resolved as they arise.

**School Improvement Plan:**

1. Currently using available data to help guide instruction as per the School Improvement Plan.

**PTA Report:**

1. Beautification Day was a success.
2. Shoe Drive was a big success and will continue into an annual event.
3. SAF and Coffee Talk was well attended.
4. Holiday Shoppe is upcoming.
5. Field Day is currently happening with great success.
6. Principal, A, and B Honor Roll celebrations
7. Family Night at Enzo's is on December 13, 2023.

**New Business:**

Potential A+ funds voting

**Next Meeting Date & Time:**

The next meeting will be held on Wednesday, December 20, 2023, in the Media Center.

**Meeting Adjournment:**

Motion: Regina Clark motioned to adjourn the meeting at 2:34 PM. Motion carried unanimously.

Submitted by,

Name of Recorder Dione Mila

Name of Position on Board Secretary

Approval Date: