

Discovery Elementary

School Advisory Council



Meeting Minutes
Wednesday, September 4, 2024

Welcome

Krystal Schechter, SAC Chair

The meeting was called to order by Krystal Schechter at 5:02 p.m.

Ms. Schechter began by welcoming everyone to SAC and reviewed the agenda. Ms. Schechter reviewed the SAC guidelines and procedures:

- The primary objective of the School Advisory Council (SAC) is to identify needs and recommend programs of action. Through a community-wide commitment, the team will foster a positive learning environment, which sets high expectations and meets the diverse needs of the student body. School Advisory Council functions shall include:
- To facilitate the development of the School Improvement Plan (SIP)
- To Monitor implementation of the SIP
- To evaluate the effectiveness of the SIP

SAC Elections.

Krystal Schechter, SAC Chair

- The School Advisory Council represents the ethnic diversity of the school's student population.
- A majority (more than half) of SAC members must not be employed by the Broward County School District.
- Members of the SAC should attend SAC meetings on a regular basis. A SAC member will be removed from membership after two unexcused consecutive absences from properly noticed SAC meetings. Members will be elected for a one-year term only.
- SAC members will be elected by their respective peer groups
- Parent Vote (parents are elected by parents)

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School Advisory Council



Faculty Representatives:

Principal: Ms. Julie DeGreeff

SAC Chair: Ms. Krystal Schechter

BTU: Ms. Yvonne Taylor

Teachers: Ms. Jose Halley
Ms. Stewart
Ms. Boutin
Dr. Clermont
Ms. Krystal Schechter
Ms. Robyn Sloop

Supporting Staff/Non-Instructional: Ms. Amanda Fischer

Parent Representatives and Roles:

Pre-K: Ms. Satura Thomas

SAF Designee: Ms. Jessie Sage

IZ Rep: Ms. Kristel Hosein

ESE Rep: Ms. Clarissa Reyes

ESOL Rep: Ms. Patricia Louis-Mill

Gifted Rep: Ms. Anisha Hartman

Business: Ms. Orian Atkinson

Community Rep: TBD

Parent Reps: Janette Sherwin

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Election of Officers'

Ms. Krystal Schechter, Sac Chair

Nominations for SAC Chair: Ms. Krystal Schechter

Ms. Schechter opened the floor for any additional nominations. There were no more nominations from the floor. Nominations for SAC Chair were closed

Nominations for SAC Secretary: Dr. Monia Clermont

Ms. Schechter opened the floor for any additional nominations. There were no more nominations from the floor. Nominations for SAC Secretary were closed.

The elected Sac Chair for the 2024-2025 school year is: Ms. Krystal Schechter
All were in-favor, and none opposed.

The elected SAC Secretary for the 2024-2025 school year is: Dr. Monia Clermont
All were in-favor, and none opposed.

Principal Updates Progress Monitoring and Safety

Ms. DeGreeff, Principal

- Ms. Degreeff went over total enrollment for the school year. Enrollment was projected to be 692 currently there are 784 students.
- New campus monitor will start on Monday, Sept. 9th.
- Currently have 4,554 and change in funding. ELO 1,220.
- There has been zero SESIR incident reported for this school year.
- Ms. Degreeff went over important dates.
 - 9/27 Interim report issued
 - 9/30 Fall Pictures
 - 10/3 No School
 - 10/14 Planning Day
- Teachers are currently administering beginning of the year assessments for baseline data to plan for instruction.
 - Kindergarten- Second Grade: Star Testing / Early Literacy
 - Third-Fifth Grade: F.A.S.T. (Florida Assessment for Student Thinking) Testing.
- Fire Drills, Code Red Drill, and Tornado Drills have been conducted.
- Ms. Degreeff asked for volunteers to join the book committee.

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SAC Bylaws

Krystal Schechter, SAC Chair

Ms. Schechter reviewed the SAC roles and responsibilities and who serves on SAC.

Article II: Purpose:

- To facilitate the development of SIP
- To monitor the implementation of the SIP
- To evaluate the effectiveness of the SIP
- To make recommendations to support the SIP
- To assist in the preparation of the school's annual budget

Article III: Membership:

- A voting member must be present to vote
- Attendance-SAC Member will be removed after two unexcused absences
- Term: Serve One Year
- Election of Faculty- takes place at a scheduled faculty meeting
- Announcement of Election: must be made 1 week in advance

Article V: Officers:

-Chair and Vice Chair

-Officers are elected annually, installation of new officers is held at the first meeting

Article V: Duties of the Officers

-Chair: preside at all meetings, represent SAC at district meetings, sign SIP and Budget

-Vice-Chair: Represent the Chair, substitute in the absence of Chair

-Secretary: responsible for all correspondences and notices of meetings, record minutes, maintain record of attendance

Article VI: Meetings:

- All meetings are open to the public.
- Quorum is the minimum number of members who must be present/more than half of the member present
- All scheduled meetings will be announced three days in advance
- Meetings will follow the approved agenda
- All meetings will follow Roberts Rules of Order
- Bylaws must be reviewed and approved annually
- Amendments must be approved by the majority of SAC members

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SAC Bylaws Continued...

Ms. Schechter opened the floor for questions and concerns:
No questions or concerns were made.

Ms. Halley made a motion to accept the SAC bylaws to govern the 2024-2025 SAC meetings. Ms. Hartman seconded the motion. All were in favor, none opposed.

SAC Bylaws were approved.

Meeting Adjournment

Krystal Schechter, SAC Chair

Ms. Schechter, made a moved to adjourn the meeting. Ms. Halley and Ms. Louis-Mill seconded the motion. Hearing no objections being made. Meeting was adjourned at 5:53 PM.

Next SAC Meeting: Wednesday, October 2nd, 2024 at 5:00 PM

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